

anderson college

ACADEMIC
CATALOG



Limitation

This catalog contains the program offerings, the graduation requirements, and the academic regulations of this college. Along with the Student Handbook it represents the information the student needs in fulfilling responsibilities to this college. The contents of this catalog are subject to change under extenuating circumstances or by action of the Board of Trustees. Where noted, the material is subject to change upon suitable notice.

Accreditation:

Southern Association of Colleges and Schools (Reaffirmed 1980)
National Association of Schools of Music

Institutional Memberships:

National Association of Schools of Music
American Association of Community and Junior Colleges
National Council of Independent Junior Colleges
American Council on Education
Southern Association of Community and Junior Colleges
Association of Southern Baptist Colleges and Schools
South Carolina Association of Colleges and Universities
South Carolina College Council
Council for Advancement and Support of Education
College Entrance Examination Board

Non-Discrimination

Anderson College accepts students on the basis of academic qualifications, character, and evidence of the potential to benefit from the college experience. The college accepts all qualified applicants regardless of race, religious creed, place of national origin, sex, age, handicap, or ethnic group.

Title IX Coordinator — Robert L. Richardson, Special Programs (Student Center) ext. 235.

Facilities Coordinator for the Handicapped — B.J. Taylor, Office of the Vice President for Business Affairs (2nd floor Merritt Bldg.) ext. 329.

Counseling Coordinator for the Handicapped — Jimmy D. Whitlow, Counseling Center (Student Center) ext. 349.

Consumer Information Officer — Phillip A. Nall, Admissions Office (Rice Information Center) ext. 327.

Anderson College

General Catalog 1983-1984

Anderson College

Anderson, South Carolina 29621

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Academic Calendar 1983-84

Summer School, 1983

First Term	June 1-July 6
Second Term	July 7-August 10

Summer Orientation, 1983

June 27-28 (MT)
 July 18-19 (MT)
 July 22-23 (FS)
 August 12-13 (FS)

Fall Semester, 1983

August	23	Tuesday	Commuter Check-In
	24	Wednesday	Boarder Check-In
	25-26	Thu/Fri	Registration
	29	Monday	Classes Begin
October	1	Saturday	Open House I
	14	Friday	Middle of Semester
	18	Tuesday	Mid-term Grades Due
	21	Friday	Holiday
November	10	Thursday	Last Day to Withdraw from Class
	12	Saturday	Open House II
December	24-25	Thu/Fri	Thanksgiving Break
	7	Wednesday	Last Class Day
	8-15	Thu/Thu	Final Exams

Spring Semester, 1984

January	12-13	Thu/Fri	Registration
	16	Monday	Classes Begin
	21	Saturday	Open House III
February	25	Saturday	Open House IV
March	2	Friday	Middle of Semester
	6	Tuesday	Mid-term Grades Due
	19-23	Mon/Fri	Spring Break
	31	Saturday	Open House V
April	5	Thursday	Last Day to Withdraw from Class
	30	Monday	Last Class Day
May	1-8	Tues/Tues	Final Exams
	12	Saturday	Graduation

Summer School, 1984

First Term	June 5-July 10
Second Term	July 11-August 14

Summer Orientation, 1984

June 25-26 (MT)
 July 16-17 (MT)
 July 21-22 (FS)
 August 10-11 (FS)

Introduction

Purpose

Anderson College is a private coeducational liberal arts junior college sponsored by the South Carolina Baptist Convention. The primary purpose of the college is to provide Christian higher education under the influence of a Christian faculty and administration. Christian education is defined as the development of the full potential of the individual student, mentally, physically, socially, morally, and spiritually within the perspective of the Christian world view and value system.

The student body consists of both resident and commuting students. The basic academic program of the college is that of liberal arts with special consideration given to college transfer. The college also seeks to meet the needs of the community by providing a limited number of terminal and vocational curricula. These programs are supplemented by programs of life-long continuing education as determined by the educational needs of the community and the ability of the college to respond to these needs.

College History

Anderson College traces its origin to one of the first institutions of higher learning for women in the United States. The Johnson Female Seminary opened in the Village of Anderson in 1848. The names of many of the older families of the community are found in the extant class rolls of the old seminary. The founder of the Johnson Female Seminary was the Rev. William B. Johnson, a Baptist minister who was president of the national Triennial Baptist Convention and later the first president of the Southern Baptist Convention.

The school Mr. Johnson founded was forced to close during the Civil War and did not reopen. But in time a new generation carried on where the old institution had stopped. A group of public-spirited local citizens, desirous of an institution of higher learning in Anderson, offered thirty-two acres of choice land and \$100,000 to the South Carolina Baptist Convention at its meeting in 1910. Following a favorable response, a group of trustees was nominated, confirmed by action of the South Carolina General Assembly in 1911, which incorporated Anderson College. The college opened its doors to students in the autumn of 1912. From 1912 to 1930 it operated as a senior college for women composed of resident and

commuting students, but in 1930 qualified males were accepted as day students. In 1929 the South Carolina Baptist Convention approved the institution's transition to a junior college. From the autumn of 1930 to the present, Anderson College has functioned in that role.

The institution has changed considerably since its founding both in the type of program offered and in the composition of the student body. The basic underlying purpose of the college has not changed. It is today what it has always been, an institution of higher learning with an atmosphere of Christian concern.

The Campus

Anderson College is located within the city limits of Anderson, South Carolina, on a 32-acre main campus, adjoined by 12 additional acres. The campus lies in the northeastern part of the city in a residential area. This location offers easy access to the downtown business district and to many local churches.

More than a hundred oak trees grow on the campus which is landscaped in a series of rising terraces, with flower-bordered walks and driveways. Wisteria, dogwood, azaleas, a rose garden, and formal memorial gardens add to the natural beauty of the grounds.

The heart of the campus is the cluster of three original buildings: the Merritt Administration Building, Denmark Hall, and Pratt Hall, which were built in 1911, when the College was founded.

Five major buildings serve the academic program of the College: the Watkins Teaching Center, the Olin D. Johnston Memorial Library, the Sullivan Music Building, the Art and Theatre Building, and the faculty office building. A new Fine Arts Center, containing a chapel-auditorium and a teaching wing with classrooms, practice studios, and faculty offices is being constructed in the area adjoining the main campus.

There are three main residence halls, Pratt, Denmark, and Whyte, for women, and three, North Rouse, South Rouse, and Lawton, for men. Additional housing units for 10 to 15 students, are located around the campus as well.

The Abney Athletic Center and the Grubbs Memorial Tennis Courts are the home of inter-collegiate athletics at Anderson College. The intramural and club sports program also use these facilities, as well as Smethers Field and White Gymnasium. The Grubbs Courts and Smethers Field are lighted.

Major student services are provided in the Student Center, the Rice Information Center, and in the Merritt Administration Building.

Academic Program

Curriculum

The curriculum consists of liberal arts courses which meet the general education requirements, or first two years, of a four-year college degree. In addition, the college offers several career-option programs.

The school year consists of two semesters of 15 weeks, a summer term, and night classes on a schedule which parallels the schedule for day classes.

The degrees offered, and the graduation requirements, are described under the section of this catalog dealing with academic regulations and the required and recommended curricula.

Anderson College Evening Division

Anderson College attempts to fulfill the role of a community college by making educational opportunities more accessible to the community through a program of evening study.

The texts and time requirements are the same as the day school. Most classes meet once per week for a two-and-one-half hour period. Most of the students are those who, because of work and other responsibilities, find it impossible to attend the day school. Some of the local industries encourage their employees to take advantage of the educational opportunities of the school by providing a program of tuition reimbursement. Many graduates have completed all or most of their work in the Evening Division. For additional information, see page 32.

Anderson College Extension Program

Anderson College is developing a comprehensive extension program designed to address the educational needs of South Carolina Baptist churches and other identified publics within the various communities. In addition to addressing educational needs in the churches, programs will be developed for business, industry, service organizations, and the general public.

Extension education centers will be established first in the Anderson area and eventually across the state. Special programs of continuing education will be expanded on campus.

Summer School

Anderson College offers a comprehensive schedule of courses during the summer. Classes are scheduled in both 3-week and 5-week sessions, and it is possible to earn a maximum of fourteen credit hours in the summer. Summer classes are available to students of other colleges and universities as well as to Anderson College students. College credit is available to qualified high school seniors through the High School ADVANCE program.

High School ADVANCE Program

High School ADVANCE is a program that permits rising seniors in high school to enroll in courses for college credit in the summer. Credit earned in this program may be applied toward a degree at Anderson College, or the credit may be transferred to another college or university. High school ADVANCE students

must submit approval of their principal or guidance counselor for courses taken at Anderson College. A High School ADVANCE student wishing to enroll in English or mathematics courses must make a satisfactory score on the placement test.

In-Service Guidance

In-Service Guidance is a program designed to provide practical educational experiences for students who are either interested in, or committed to, Christian service. The student is given an opportunity to examine the “call” to Christian service. Students are able to provide personal and professional identity with roles in ministry. Practical skills are taught in the classroom experience and applied in the practical activities. The program consists of a series of classes each semester each carrying one semester hour of credit. Students may engage in ministry activities off campus in churches, projects of the Mission Department of the South Carolina Baptist State Convention, or other Christian groups. Students may also serve in institutions and agencies of the denomination and churches. The courses offered in the In-Service Guidance program are found in the course description section of this catalog under the Religion department.

Foreign and Domestic Study/Travel

The college offers occasional courses through a program of foreign and domestic study/travel. These are academic courses and some of the courses in the curriculum of the college are taught through this program. The instructor conducting the program prescribes reading and writing requirements, and students attend lectures on campus prior to the travel experience. These programs are also offered to students and to others on a non-credit basis.

Independent Study

The college offers an opportunity for its students and members of the community to fulfill certain course requirements or study needs outside the normal classroom setting through a program of independent study. A course will not normally be offered by independent study during an academic term in which that course is offered in traditional classroom study. Persons interested in the program of independent study may communicate with the office of the assistant academic dean for complete details.

Air Force and Army ROTC

Anderson College has an agreement with Clemson University whereby Anderson College students, both male and female, can complete the first two years of the four-year ROTC program. To enroll in this program, students must be citizens of the U.S., be of sound physical condition, and enroll in courses leading to a B.A. or B.S. degree. Participation in the ROTC program entails travel to the Clemson University campus once weekly to attend one hour of classroom work and one hour of corps training laboratory. Uniforms are provided to enrolled students by Clemson University. A twenty-five dollar deposit is required which is refundable upon the return of the uniform. Completion of the two-year basic program at Anderson College does NOT carry any obligation at all. It does, however, permit the student to transfer to any college or university with the 4-year Army or Air Force ROTC Program, and enter the Advanced ROTC Program.

Student Life

The Student Development program at Anderson College is concerned with a student's education and development. While the faculty is primarily concerned with the student's education in the classroom, the student development staff is primarily concerned with the student's education outside the classroom. Anderson College faculty and staff are committed to the total development of the student and wish to help students grow intellectually, physically, socially and spiritually.

Anderson College provides a comprehensive program of student development staffed by a team of professionals. These persons are equipped to help students have positive rewarding personal growth experiences while at Anderson College. The areas within the Student Development Division are: Athletics, Campus Ministries, Counseling Services, Health Services, Intramurals, Residential Living, Security and Student Activities.

Resident Students

The Assistant Vice President for Student Development and her staff make every effort to ensure harmonious and enjoyable living conditions conducive to study and comfort within the residence halls. Anderson College housing includes conventional single sex residence halls as well as small living units accommodating as few as four and as many as ten students. All housing is within 1½ blocks of the campus, and one may be assigned to a room in any housing unit. The females reside in Denmark, Pratt, Whyte, the Cottage, the Lodge, Kingsley Hall, Duplex, College House, and the Gate House. The males reside in North Rouse, South Rouse, Lawton, Whyte Annex, and the Gym basement.

Students provide much of the leadership in the residence halls. Each of the main residence halls elects its own Residence Hall Council which is designed to plan programs and to provide a government within the residence hall. The Resident Assistants are paid student leaders who are available to help guide their peers in developing a good community living situation.

Students who wish to reside in a residence hall must maintain an academic load of 12 semester hours. All students except those who are either a) married; b) veterans of more than 120 days of consecutive military duty; c) living with a parent or guardian; d) 21 years of age or older; or e) have lived in Anderson College housing for two consecutive semesters are required to live in Anderson College housing. Only in special and exceptional cases can these requirements be waived. Exceptions must be granted by the Vice President or Assistant Vice President for Student Development. Students who violate these guidelines will be subject to suspension from Anderson College. Students who are accepted as resident students receive a handbook on residential living prior to their arrival on campus and are responsible for the information in the handbook.

Commuting Students

The City of Anderson has a population of over 34,000, and there are many small towns adjoining the area. Anderson College is fortunate in this sense because many students desire to live at home and become commuting students at Anderson College. Approximately 40 percent of the total student enrollment consists of commuting students. With this in mind, a conscious and concentrated effort is made to involve commuters so that they feel they are an integral part of student life. The Student Government Constitution calls for commuters to be appointed to student committees. There are commuting student intramural teams, and a Commuting Student Committee has as its primary function to devise and implement plans to involve commuting students. A commuting student lounge is located in the Student Center.

Student Activities

Since all of one's time is not spent in "book" study, Anderson College provides a comprehensive program of supervised activities. A Student Activities Director helps coordinate campus activities with the help of the Social Board, a student committee designed to provide wholesome activities. Some of the many campus events are movies, dances, concerts, talent shows, tournaments, such as ping-pong and backgammon.

Athletics

Students may participate in a wide range of intercollegiate sports at Anderson College. Competition is available in men's and women's basketball, baseball, golf, soccer, men's and women's tennis, women's softball, and men's wrestling. Anderson is a member of the National Junior College Athletic Association and participates in the Western Carolinas Junior College Conference and in the Western Division of NJCAA Region X.

Intramural Sports

Intramurals are among the many activities offered at Anderson College. Intramural play is the largest student participant activity on campus. Fall and spring softball, fall and spring basketball, volleyball, tennis, and soccer are some of the sports offered for both men and women.

Counseling Center

A comprehensive program of counseling services is available for all students in the Counseling Center at Anderson College. The counseling services are student services committed to the personal, social, educational, and vocational development of every Anderson College student.

Counseling: Counseling is a process of assessing both academic and personal growth, discovering one's potential, dealing with adjustment problems and developing plans that will create a more satisfying lifestyle. This is performed through individual counseling, seminars, structured groups and workshops. All counseling sessions are confidential.

Career Planning: Career planning is an important part of a liberal arts education. The Counseling Center provides specific career information, group and personal counseling, testing services, and career related workshops designed to help a student understand his or her career options. The Office provides a library of vocational materials and information to help the student become familiar with the world of work.

Placement: Anderson College placement services offer assistance to students in transferring to senior institutions, planning for jobs, and developing a placement file. This is implemented through individual sessions, Senior College Day, Career Exploration Day, and special seminars and workshops designed for development of the student's interests, skills, and abilities for life/work.

There is no charge for these services and the highest ethical standards associated with the profession are maintained.

Religious Life

Because Anderson College is a private institution sponsored by South Carolina Baptists, religious activities are an important facet of campus life. Students are encouraged to become involved in a local church during their stay at Anderson College, and regularly scheduled chapel programs are mandatory. Religious activities are varied, and all students, regardless of denominational affiliation, or religious faith, can find some means of expressing their faith under the Campus Ministries program. The Campus Ministries Department also provides the following opportunities: dorm Bible study, state B.S.U. conventions, Christian Emphasis Week, work with retarded citizens, Journey Teams, work with nursing homes and the juvenile detention center, large group Bible study, B.Y.W., Church Related Vocations Association, Anderson College Athletes for Christ, fellowships, and BREAKTHROUGH—a Christian Wilderness Learning Program.

Campus Organizations

In addition to the religious organizations, opportunities for service and fellowship are offered by membership in the following: Music—College Choir, Inner Action Singers, Handbell Choir, Jazz Ensemble, Concert Band, and Anderson Symphony Orchestra; Honorary—Phi Theta Kappa, Alpha Pi Epsilon, Gamma Beta Phi; Service—Circle K; Others—Commercial Club, Science Club, Pep Club. Each campus organization must be approved by the College and each is under faculty or staff sponsorship. There are no national Greek-letter social fraternities or sororities at the College.

Health Service

On-campus health care is provided. A doctor visits the campus for an hour during week days, and a nurse maintains hours to take care of student health needs. Immunization and chest X-Rays are required from resident students within six months of entrance into college. The Consent for Treatment and Medical Forms are required for a student to live on campus. Failure to meet this requirement will result in suspension from on-campus housing.

Security

A private security firm is under contract to protect the lives and property of the students and the college. The security firm has protected the campus for the past ten years.

Armed and uniformed, security officers are highly trained professionals. In addition to patrolling the campus and securing buildings, the campus security is responsible for traffic control, making I.D.s, conducting investigations, and presenting special programs.

Female residents are protected at night by a female security officer stationed at the entrance. The female officer checks I.D.s and patrols the female residence halls.

Student Publications

Student publications include "Ivy Leaves," a literary journal published once a year; the "Columns," a yearbook; and the "Echos," a newspaper published twice a month. "Ivy Leaves" is sponsored by the English Department, and short stories, poetry, drama, and art are solicited from students. Major staff positions for the "Echoes" and the "Columns" are filled in the spring of each year. However, staff positions are always open for students who wish to serve on either publication. Over the years these two publications have received outstanding ratings in collegiate competition.

Student Telecasts

Television newscasts are produced on a regular basis and shown on campus monitors. Newscasts are prepared by broadcasting classes and other interested students.

Student Government

Every student enrolled at Anderson College is automatically a member of the Student Government Association. The object of the SGA is "to foster student interests and activities, to maintain high standards of scholarship and honor among students, to aid in administering regulations, and to transact business pertaining to the student body." The Administration and the Board of Trustees of Anderson College believe that the welfare of the College will be advanced by the development of an efficient system of self government among the students. Students have

been entrusted to share in matters relating to student conduct, loyalty and honor. Students are given as much responsibility as they can responsibly handle. It is the duty of each student to uphold the highest standards of conduct, loyalty and honor in all phases of college life.

The Student Government Association has three branches: Executive, Legislative, and Judicial. The Executive Branch is composed of a President, Vice-President, and Secretary. The Legislative Branch is composed of Senators. Each academic class automatically has eight members. The Vice-President of the SGA serves as the President of the Senate. The Judicial Branch is composed of a Disciplinary Committee consisting of six students and three faculty and/or staff members. The purpose of the Disciplinary Committee is to deal with charges brought against a student for participation in prohibited behavior.

Every student who wants to become involved in the Student Government Association has ample opportunity. The President of the SGA appoints members to committees under the jurisdiction of the SGA. Some of the committees are Elections Board, Social Board, Commuting Students Committee. Every student has an opportunity to serve whether one is commuter or resident, sophomore or freshman.

Summer Orientation

Each year, the college offers summer orientation sessions to all new students and their parents. Students may select from four two-day sessions. Orientation involves placement testing, get-acquainted activities with peers, faculty, and administrators, orientation to academic majors, academic advising, and course selections for the Fall Semester. Each orientation session is limited to 150 students plus their parents. Students are required to complete the orientation program.

Summary

Student Life at Anderson College covers a variety of experiences and opportunities. Opportunities are available for personal growth both inside and outside the classroom. The student development staff at Anderson College would like to have the opportunity to help you continue to achieve maturity and growth in your intellectual, physical, social, and spiritual development.

Social Regulations

Anderson College is no exception in having a need to provide for student discipline. Everyone, regardless of age, is subject to discipline, and each student must learn to accept responsibility. With this in mind a Prohibited Behavior Code was framed to advise students of expected behavior. "Due Process" is observed throughout the disciplinary procedure. A more detailed explanation of student rights and judicial procedures is found in the Student Handbook.

Prohibited Behavior Code

Anderson College expects its students to be honest, to respect the property and rights of others, and to obey city, state, and federal laws. In addition, students are expected to live within the regulations of Anderson College. A majority of students live within the expectations. Nonetheless, all students have the right to know behavior which is prohibited.

In the Spring of 1975 the Student Senate, Student Affairs Committee, and the President of the College joined together in establishing a prohibited conduct code for Anderson College students. Reasonable people who established the code felt that the prohibitions were not unreasonable for Anderson College students. A student who finds the code unreasonable will probably be unhappy at Anderson College.

One may be brought before the Disciplinary Committee for participation in any of the following:

1. Knowingly furnishing false information to the college with the intention of deceiving.
2. Misusing college records and identification cards.
3. Disorderly, obscene, or indecent conduct on the Anderson College campus or at college-sponsored events. This is extended to events in which Anderson College is officially represented.
4. Physically abusing students, guests of Anderson College or physical abuse of persons in off-campus events in which Anderson College is officially involved.
5. Mentally antagonizing a person and/or placing him/her under threat of physical harm.
6. Using fireworks on campus unless permission is received from the Vice President for use in special events.
7. Possessing firearms which includes, but is not limited to, shotguns, handguns, and ammunition.
8. The possession of, consumption of, being under the influence of, and selling of alcoholic beverages on campus or at college-sponsored functions in which Anderson College is officially represented.
9. The illegal manufacturing, selling, possessing, or using of narcotics, marijuana, hypnotics, sedatives, tranquilizers, stimulants, hallucinogens, or other similar known harmful or habit-forming drugs and/or chemicals on the Anderson College campus.
10. Damage to, theft of, misuse or selling of college-owned property or property of others.
11. Gambling on campus.
12. Violating disciplinary regulations as handed down by the proper disciplinary body.
13. Failing to respond to a request by college personnel for a meeting, for identification, efforts to control a group situation, or a request in which the official feels, if unheeded, will jeopardize the student and/or the college.
14. The gathering of groups of students which poses a threat to college or private property, the disruption of the normal flow of traffic, causes injuries to persons, or involves indecent, obscene or disorderly conduct.
15. Knowingly and willfully abusing a position of trust.
16. Setting off a false fire alarm.
17. Being in or having someone in the Residence Hall of the opposite sex other than in the parlors and lounge during regular visiting hours, Open House, and at the beginning and end of school and vacation times when it is customary to help with transporting luggage.
18. Breaking into, or entering, a building that has been secured.
19. Entering into an illicit sexual relationship with a person of the opposite or same sex.
20. Arson.
21. Hazing.

Interim Suspension

In the event a student's actions on campus result in a clear and present danger to the students, faculty or staff or the property of students and/or the institution, the student may be placed on immediate interim suspension until there is a disposition of the disciplinary charge.

Presidential Right of Dismissal

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the administration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution.

Off-Campus Conduct

The college firmly believes that a part of achieving responsible adulthood is accepting responsibility for one's actions. Therefore, a student on our campus is under the jurisdiction of Anderson College's rules and regulations, as well as applicable city, state, and federal laws.

Anderson College does not harbor any person who may commit a crime while off campus. However, a person charged and convicted of a crime will not be subject to disciplinary action by the college unless the offense is of such a nature that the person's continuing relationship with the institution presents a clear and present danger to the other members of the college community, the community of Anderson, or impedes the academic process. In this case, the person will be subject to suspension on an interim basis until a hearing is held with the proper authorities.

A person found guilty of a crime may be requested to come before the Disciplinary Committee to present evidence as to why he/she is not a danger to the members of the college community, the community of Anderson, or an impediment to the academic process. If there is any possibility that the proceedings at an Anderson College hearing may be subject to subpoena in an outside court, the College disciplinary hearings may be postponed to give the student his rights to a fair determination in the court case.

The Student's Responsibility

To say that Anderson College exists for students is trite because without students there would be no Anderson College. However, attendance at Anderson College is a privilege, not a right. The privilege granted a student carries with it certain expectations which are necessary for living in a community with others, attaining educational instruction, growing responsibly and maturely, and developing one's personhood. Anderson College expects each student who voluntarily registers at the institution to be in fact saying that he/she will cooperate with the expectations and regulations as found in the Student Handbook, the College Catalog, and the Residence Hall brochures. Furthermore, students are responsible for information in the campus newspaper, the weekly campus news, and bulletin boards.

Admissions

Anderson College is a junior college offering the first two years of liberal arts, fine arts, and science and career-option curricula. Developmental courses are also available. The college considers each applicant individually and carefully and admits students whose high school records and test scores demonstrate potential to benefit from one of the above named programs. The applicant should be a high school graduate with a minimum of 18 units or hold a state high school equivalency certificate, which is the equivalent of a high school diploma.

A complete application is made up of a Personal Information Form which is supplied by the college and completed by the applicant; two personal reference forms; transcripts of high school and/or other college work; and Scholastic Aptitude Test scores from the Educational Testing Service. The applicant should fill in and return the Personal Information Form to the Admissions Office, along with a non-refundable processing fee of \$15. The applicant will be provided two confidential reference forms. One is to be filled out by a minister (in the event there is no church affiliation, an adult friend will suffice) and the other is to be filled out by the high school principal, teacher, or counselor. They will complete the forms and mail them to the Admissions Office. The references serve for admission purposes only and do not become a part of the student's permanent file. The applicant is responsible for requesting in writing that copies of high school and/or college transcripts be sent to the Anderson College Admissions Office. All transcripts must be official copies bearing an official seal or signature of the institution issuing it. A student cannot register unless a final transcript is on file. It is the student's responsibility to have the final transcript sent to Anderson College.

Categories of Applicants

An applicant may enroll in any one of the following categories and submit the application materials described.

1. *Full-time or part-time student in day or night classes*—Applicant submits: Personal Information Form, high school transcript, college or technical school transcripts if applicable for transfer students, two references, SAT or ACT scores and \$15 non-refundable application fee. (References and SAT scores not required for applicants 21 years of age or older.)
2. *Transient Student*—This is a student who is regularly enrolled in another college but who is given permission by that college to take some work at Anderson College. Applicant submits: Transient Student Approval Form completed by the appropriate official of the college applicant attends. For Summer School enrollment applicant also submits Anderson College Summer School Application Form.
3. *Advanced high school student in Summer School*—This is a student who has completed the 10th or 11th grade but who is not yet a high school graduate. Applicant submits: Summer School Application Form and statement of approval from high school principal or counselor.

4. *Special Student*—This is usually a person who is either a college graduate seeking an additional course or two or an adult who is not pursuing a college degree. Applicant submits: Special Student Application Form and evidence of previous educational attainment.
5. *Summer School Student*—Applicant submits: Information appropriate to category as listed above depending upon whether or not the applicant is full- or part-time day student, night student, transient student, special student, or advanced high school student.
6. *Foreign Students*—All foreign students are required to submit a score of the Test of English as a Foreign Language (TOEFL) in addition to the regular admission requirements as listed in No. 1 above. Accepted foreign students must provide full payment of room, board, tuition and fees for the academic year before being enrolled or assigned a dorm room. Foreign students must also make their own housing arrangements when the college is closed for the holidays and during the summer months.
7. *Transfer Students*—Students coming from other colleges to this college must submit all items listed in the first category above. If the transfer applicant has earned 16 or more semester hours of credit (or its equivalent in quarter hours) the high school transcript need not be submitted. Applicant must submit transcript of previous college work and must be eligible to return to the college in which last enrolled. The college transcript of the transfer student will be evaluated and a statement of transferability of courses will be made available to the applicant by the Registrar's Office.
8. *Former Students*—Students who once attended Anderson College and have not attended another college since, should complete the Personal Information Form and send to the Admissions Office. Former students do not pay an additional application fee. Students who have attended another college since leaving Anderson College apply as transfer students.
9. *Auditing Students*—Persons desiring to audit classes may do so with the approval of the Registrar. The auditing student is a "listener" in the class, does not take the examinations and does not receive college credit. Courses in Secretarial Science, Applied Music, Applied Art, Home Economics, and Physical Education may not be audited.

Notification of Applicants

Applications may be completed at any time prior to the beginning of the term for which the applicant plans to enroll. Lead time of at least one week before registration is necessary for proper completion of the application. As soon as the application is complete the file will be reviewed by the admissions committee, and the applicant notified of the decision.

The commuting applicant approved for admission will be sent a form called Confirmation of Intention to Enroll which the applicant should complete and return immediately with a reservation fee of \$25. The prospective resident student approved for admission is sent a housing contract which is completed and returned with a fee of \$50. This fee is applied to tuition and fees and reserves the student a place in our student body for the fall and spring semesters. Early response by the applicant is important to be assured of being assigned a dormitory room. Also, date of payment will determine class registration time.

Types of Admission

The admissions decision is based upon the applicant's high school grades (and/or college grades for transfer students), SAT or ACT scores, class rank, and references.

Regular admission is normally given to students who have at least an average of C, as computed by the school awarding the grades, on college preparatory courses and at least a combined SAT score of 600, or an equivalent score on the ACT.

Conditional admission may be granted an applicant who has less than a C average on college preparatory courses, or who has less than 600 SAT combined score or no SAT score submitted. The conditions for enrollment for these students will be prescribed by the Admissions Committee and may include one or more of the following elements: limited academic load, developmental courses as determined by placement tests, a prescribed curriculum, student attendance as a commuting student only, or other conditions designed to insure greater success for the applicant.

Applicants are refused admission if in the judgment of the Admissions Committee the college is not in a position to meet the learning needs of the student who might be better served in another type of educational or training program.

Continuation of Enrollment

A student, once admitted to the college, is granted the privilege of returning for successive terms of study without additional applications provided the student maintains a satisfactory scholastic and social standing. Students currently enrolled in Anderson College are asked each semester to indicate if they plan to return for the following semester. A date is given as the deadline for the students to supply this information so that the college can make adequate plans for the coming semester. Forms will be provided for this purpose.

Finances

No student, whether at a public college or a private college, pays the full cost of his education. Students at public institutions receive the benefit of a tax subsidy and students at denominationally sponsored colleges receive the benefit of the annual gifts from the denomination, gifts from friends, and the income from endowment provided by friends of the college. The costs listed below represent a major part, but not all, of the actual cost of the education of the student.



Charges*

(Effective August 17, 1983)

Full-time student (12 to 18 semester hours)	\$1,320 per semester
Part-time student (fewer than 12 semester hours)	
.....	\$ 70 per semester hour
Overload (more than 18 semester hours	
in any one semester)	\$ 70 per semester hour
Independent Study	\$ 70 per semester hour
Audit (no credit given)	\$ 35 per semester hour
Evening College and Summer School	\$ 70 per semester hour
Room	\$ 425 per semester
Meals	\$ 520 per semester
Student Service Fee	
Resident Student (Includes Off-campus	
Residents)	\$ 85 per semester
Commuting Student	\$ 60 per semester

Cost per year for full-time non-resident student	
Tuition and Student Services Fee	\$2,760
Cost per year for full-time resident student	
Tuition, Student Services Fee, Room, Meals	\$4,700
These totals do not include books, supplies, applied music fees and personal expenses.	

Special Fees

Application Fee	\$ 15
Late Registration Fee	\$ 10
Music Instruction Fee (for applied music	
instruction in class or private lessons)	\$ 70 per semester hour
Adding a class after registration	\$ 3
Automobile Registration (additional vehicles	
may be registered at \$1.00 each)	\$ 5 per year
Resident Student Breakage Fee Deposit	\$ 35 per year

*All Charges subject to change upon suitable notice.

The following sources of financial aid are available:

Pell Grant (formerly Basic Grant)	Financial Aid Office Award
South Carolina Tuition Grant	Music Scholarships
Ministerial Scholarships	Art Scholarships
Family Grants	Math Scholarships
Commuter Scholarships	Athletic Grants
Academic Scholarships	Publication Work Grants
Acteen & Royal Amabassador	Endowed Scholarships
Scholarships	Valedictorian Scholarships

Explanation of Charges

Tuition

The tuition charge is the basic cost of the student's education and covers the cost of instruction. It does not include textbooks and supplies which the student purchases. A full-time student is one who, whether resident or non-resident, is taking from 12 to 18 semester hours of work including all subjects. The student who takes fewer than 12 semester hours is charged on a semester hour basis. The student who has permission to take additional hours above 18 is charged for each additional semester hour.

Room and Meals for Resident Students

The resident student pays \$1,890.00 per year or \$945.00 per semester for room and meals. There is no difference in charge for residents in different dormitories. The boarding student is entitled to 21 meals a week for each week the school is in session. This does not include holidays when classes are suspended, the dormitories are closed, and the food service is suspended. No refund or cost adjustment is made for meals which the student does not eat.

Student Services Fee

The student services fee covers a portion of the total cost of many services and activities offered in the program of student development. Some of these are the college newspaper and yearbook, fine arts programs, athletic events, and the college program of health care. Even though the student services fee covers most social and recreational costs to the student, there are occasional and optional expenses in this area. The Student Government Association sponsors popular concerts to which tickets are sold. The student is not required to pay for additional social activities or participate in campus events except as he/she chooses.

Insurance

All full-time students are eligible to purchase the health insurance at \$41 per year. The insurance is a group accident and sickness policy and covers the 12 months of the school year. The student purchases this insurance for the full amount at the beginning of his/her enrollment. Students enrolling in January pay \$24 for coverage through August. Insurance is required of all intercollegiate athletes.

Special Fees

The *application fee* covers the clerical costs of processing the student application. This fee is non-refundable and is paid only once at the time of initial application to this college. The fee is not paid a second time for students who continue enrollment from one year to the next and is not paid by students who interrupt their enrollment for any period of time.

The *music instruction fee* covers the cost of instruction in applied music in small classes and individual instruction and the maintenance of instruments for student use in music practice.

All students, whether resident or commuting, who drive a car onto the Anderson College campus and use the college parking facilities must register their car with the college. The *automobile registration fee* registers the car from August to August. Those who register a car in the spring or summer terms register them again for the fall semester. If a student occasionally drives another car other than the one registered (such as a parent's car) an additional bumper sticker should be purchased for this car to avoid the penalty of parking an unregistered car on campus. The student handbook contains details concerning parking regulations.

All boarding students make a \$35.00 *property damage deposit* at the beginning of the first semester. At the end of the year they receive a 100% refund unless campus property damages are charged against them. If the student fails to return the room key \$4.50 will be deducted from this deposit and if he fails to return his post office box key \$1.50 will be deducted. The student will be held responsible for any damages in excess of the deposit.

Some physical education classes require the use of off-campus facilities and students in these classes pay a *physical education facilities use fee* for the use of the facilities and/or equipment.

The college offers several programs of study/travel. These courses usually last from one to three weeks. The student who enrolls in these courses pays the *course tuition* as well as all *travel expenses* which is usually a package tour.

Financial Policies

Terms of Payment

The applicant who is notified of acceptance must send within two weeks a prepayment of \$50.00 for the resident student to reserve a dorm room or \$25.00 for the commuting student to hold a place in the student body. This pre-payment is for one semester.

All expenses for the fall semester are due August 1, and no student will be permitted to register for classes until all fees for the semester are paid. For the second semester, payments are due December 15. For the summer terms and evening college, the payments are due at the time of registration. A statement of fees is provided by the business office so that the student may see in detail the costs and arrive at a total sum of charges. The pre-payment of tuition and other basic charges is sent in advance. After registration the business office will assign fee charges which apply to the student as a result of the course for which he registers, such as music instruction fees. Checks and drafts should be drawn to the order of Anderson College.

Refund Policies

No refund is made of the application fee. A full refund of the \$25 (commuter) or \$50 (resident) prepayment of fees is made if requested prior to June 1. A student who does not enroll for the second semester may receive a full refund of the second semester prepayment if requested before November 1.

Students who withdraw with proper notice in the first four weeks of a regular semester will receive adjustments on charges of tuition and activity fees as follows:

During the first week	90%
During the second week	75%
During the third week	50%
During the fourth week	25%
After the fourth week	no refund

The first day classes meet will be considered the first day of the term for purposes of computing adjustments. There is no refund of dormitory room rent. The refund for meals is prorated for the unused meals less ten percent.

Refund checks involving Financial Aid are issued after October 1 (for fall semester) and after March 1 (for spring semester). In the Evening Division and Summer School, a full refund of tuition will be made prior to the first class meeting if the request is made in writing. A twenty-five percent (25%) refund will be made to any person enrolled in a Summer School or Evening Division class if an intention to withdraw is made in writing prior to the second meeting of the class. There will be no refund after the second meeting of the class. Overpayments will be refunded upon written request. Refund requests must be approved by the financial aid office.

Financial Penalties

The college always regrets the circumstances which make it necessary for the student to pay any fine or penalty fee. Parking regulations are enforced and a student who does not follow these regulations will be charged a fine as described in the student handbook. The library charges fines for students keeping books beyond the assigned period of time. The resident students are held responsible for property damage in the dormitory, and make a deposit toward any assigned damages. As explained above, a portion of this fee is returned less assignable damages.

The student signs an application stating that they understand the rules and regulations of the college. The student is held responsible for meeting these requirements and paying any fines which, regrettably, may be incurred. Students with unpaid balances, whether for regular charges, fees, or fines, are not permitted to receive credit for courses until all accounts are settled. The college does not release a transcript of credits to a student, or to any other college, if the student has unpaid charges or fines.

Student Bank

The college does not advance money to students. All students are encouraged to open checking accounts at local banks and use their services for cashing checks. Resident students may deposit money in a student bank in the business office and draw money out as it is needed. There is no charge for this service. All campus purchases, such as at the bookstore and canteen, are made in cash.

Financial Responsibility for Classes

During the fall and spring semesters in the day program of study, a student is financially responsible for all courses for which he/she is enrolled at the beginning of the third week of classes. This responsibility remains intact even if the student withdraws from the class after that time.

Financial Aid

General Information

It is the intent of Anderson College to provide financial assistance to all accepted students who, without such aid, would be unable to attend. There are many different sources of financial aid available to qualified students. It is best to complete and mail all required forms as soon as possible since most aid is awarded on a first come, first served basis for qualified applicants. First award deadline is April 1. The Financial Aid Office awards aid to qualified applicants regardless of race, religious creed, place of national origin, or ethnic group. There is a publication available from most high school guidance offices and college financial aid offices, listing well over one hundred sources of financial aid.

In the event that any financial aid program runs short on funding or is cut on funding it will be the student's responsibility to make up the loss or aid. This will apply if such reduction in aid comes before or during a school year.

Forms

Fill out and mail the Financial Aid Form. The "FAF" is a needs-analysis system that ultimately determines how much the parents are expected to contribute to the educational costs of the student. It is a fair and equitable system of establishing how much aid each student needs. By completing the proper items on the "FAF" a student can also apply for the Pell Grant. This is a government gift aid program also based on need. It is the *base* of most all financial aid. If the student is a resident of South Carolina, fill out and mail a State Tuition grant application to Columbia. This is also a gift aid program to help students from South Carolina who have selected certain private South Carolina colleges to attend.

We *strongly urge* all aid applicants to check with local service clubs, churches, or employers about scholarships they might offer. These types of scholarships often go unused. If the student's full need is not met by the government, state or local programs, Anderson College will try to supplement the aid package with various college aid programs attempting to meet the full need of the student.

Anderson College Financial Aid Funds

Athletic Grants—The Athletic Department awards full or partial scholarships each year in intercollegiate sports.

Ministerial Scholarships—This is for students who plan to go into church related fields as well as children and wives of ministers. It applies generally to those students not qualified for the State Tuition Grant. It is normally \$200 per year. It is 20% of tuition for part-time students.

Family Grants—When two students come from the same home (brothers or sisters), a grant is awarded equal to 10% of tuition. This grant is made provided that both students remain in college for the entire semester and neither student receives a scholarship grant. This does not normally apply to State Tuition Grant recipients.

Acteen and Royal Ambassador Scholarships—The four Baptist colleges in South Carolina will give scholarships of \$200 or more to admitted freshmen who have either earned in Acteens Studiact the Queen Regent in Service level of achievement or a Royal Ambassador Service Aid Award, the amount of each scholarship to be based upon available scholarship funds. Scholarships are subject to renewal upon satisfactory academic achievement and exercised Christian leadership on campus. Such students will also be considered for loans and part-time work when justified by financial need.

Publication Work Grants—Work grants will be awarded to some of the elected officers in the publication of "The Columns" and "A C Echoes."

Academic Scholarships—The college awards a number of academic scholarships to students with a high grade point average and a high SAT score. Application priority date is March 1, 1984, after which a selection committee will make awards. Applications are available through the Admissions Office. Applicants are expected to apply for other scholarships and grants recommended by the College Financial Aid Office.

Valedictorian Scholarships—Valedictorians are granted \$100 per year honorary scholarships the first year they attend Anderson College.

Music Scholarships—Work scholarships in piano, voice, organ, band, and orchestra instruments are offered on a competitive basis to students of talent and achievement. These awards are open to students who plan to major in music. Auditions for these scholarships will be held by appointment once a year. (Limited scholarships may be available to non-music majors.)

Endowed Scholarships—The college has several scholarships provided by gifts of endowment funds. Most of these are for either Anderson County or South Carolina students. The Gaines Scholarship provides full tuition to Anderson County residents financially unable to attend college. The J. E. Rouse and Herbert C. Garrett, Jr. Scholarship, is given annually to two South Carolina Baptist pastors who desire to continue their education at Anderson College. Applicants must be currently serving as pastor of a South Carolina Baptist church. Each scholarship covers full tuition. The Pete Stathakis Scholarship is given annually. Applicants must be residents of Anderson County and need financial assistance. The Ed and Zana Rouse Scholarship is available to students who need financial assistance to attend Anderson College. The Woman's Missionary Union of the Saluda Association gives two scholarships annually. The value of each is \$150. Applications should be made to the Saluda Association, 103 Dixie Drive, Anderson, S.C.

The Charles S. Sullivan Scholarship is to be used to assist worthy students. The Thrift Brothers Scholarship is awarded annually to either men or women students attending Anderson College who plan to enter a church-related vocation. The Eliza C. Vandiver Scholarship is available to assist worthy and needy students attending Anderson College. Those interested should apply through the Financial Aid Office. By request of the late Virginia L. Cochran, interest from the Ernest F. and Virginia L. Cochran Memorial Scholarship is to be used as a scholarship for some deserving person or persons of Anderson County. Interest from The Joseph Newton Brown Trust Fund is to be awarded to needy Anderson County students preparing for careers in Christian service. The Henry Harper Scholarship is used to assist worthy students. The Carolyn Geer Hester Scholarship is available to a student who is completely committed to foreign service under the Southern Baptist Convention. The M. B. Nannie Leopard Scholarship Fund is available to worthy students. The Willie Sue Boleman Webb Scholarship will be used to assist worthy students. To assist a young woman with tuition expenses, the Hazel Meeks Loan Fund was established in 1962. The loan is to be repaid to Anderson College without interest in four years after the student leaves Anderson College. Preference will be given to an Anderson County student or a Baptist student. Two responsible endorsers will sign the note with the student.

Government Funds

These funds are provided by the federal government and are assigned to students by the financial aid office. National Direct Student Loan—The NDSL is a government loan program handled by this college. These loans are awarded based on the student's need. The 4% interest rate and repayment do not begin until six months after the student is no longer enrolled in college. Work Grants—There is a limited number of on- and off-campus jobs which will usually be assigned to students who have need. Anyone can request a job application from the Financial Aid Office. Supplementary Educational Opportunity Grant—This is a federal program specifically designed for students of exceptional financial need.

Other Resources

Veteran Benefits—Veterans and their dependents may receive benefits to which they are entitled. The program is administered through the office of the registrar. Information may be obtained there. Vocational Rehabilitation—Persons with physical disabilities which are vocational handicaps are eligible for financial aid from state departments of vocational rehabilitation. Information may be obtained from the vocational rehabilitation department in the student's home state. South Carolina Loan Corporation—This is a private, non-profit service corporation which endorses low-cost, long-term loans to needy college students.

Consumer Information Index

The staff of the Financial Aid Office consists of the Director, Assistant Director, Job Placement Officer, and Receptionist. Information on financial aid is available by calling (803) 226-6181, extension 332 or 333. One may write the Financial Aid Office at Anderson College, 316 Boulevard, Anderson, S.C. 29621. Various parts of this catalog and the office staff can supply answers to questions concerning: refund policies; all aspects of the academic program; data regarding student retention and the number and percentage of students completing a specific program of study. Details on this information are available to any student from the Registrar, Business Office Supervisor and Financial Aid Director.

Additional information available upon request from the staff and from the catalog and handbooks of the college consists of: description of all financial aid programs available to students who enroll in Anderson College; procedures and forms for applying for such aid; rights and responsibilities of students receiving such aid; criteria for continued eligibility; criteria for determining good standing and maintaining satisfactory progress; means and frequency of payment of awards; terms of loans; general conditions and terms of student employment; and cost of attending institution including direct and indirect costs.



Academic Regulations

Graduation Requirements

Anderson College offers the following degrees and certificate:

- Associate in Arts
- Associate in Fine Arts
- Associate in Arts in Fashion Merchandising
- Associate in Arts in Interior Design
- Associate in Arts in Retail Merchandising
- Associate in Business Education
- One-year Secretarial Science Certificate

All graduates with the Associate in Arts degree must earn a total of 64 semester hours and a cumulative average of 2.0 (C). The course requirements for the degree include the following:

- Religion — 6 semester hours
- English — 12 semester hours
- Physical Education or ROTC — 1 semester hour
- Contemporary Religious Experience (explained below)
- Additional courses to total 64 semester hours

For all other degrees additional courses are required as explained in the section of the catalog dealing with recommended and required curricula.

The courses required for graduation from this catalog are few so that students may take courses which meet the general education requirements of the senior college to which they plan to transfer. Because the general education requirements of the senior colleges vary widely each student is provided individual academic counseling in selecting the general education curriculum at this college.

Contemporary Religious Experience

As noted above, CRE is required for graduation. One-half semester hour credit is given the student for each semester. A student must earn this credit for each semester of full-time enrollment at Anderson College, usually four, to graduate. CRE is the compulsory chapel program of the college and is described in the course description section of this catalog.

Exemption From Requirements

The college has no provision for exemption from the graduation requirements of 6 semester hours of Religion. Only veterans of military service may be exempt from the requirements of one course in Health and Physical Education. Students may request and be granted exemption from one of the four English courses if their projected academic programs are such that the requirements would work a hardship on the student. The exemption must be approved by the student's academic advisor, the chairman of the English department, and the registrar. Students may be exempted from the CRE requirement in a given semester under any of the following conditions: (a) the student's classes are all in the evening

division; (b) the student commutes to college and has no classes on Wednesdays; (c) the student's employment requires work at the chapel hour on Wednesdays, as certified in writing by the employer. Exemptions from CRE for any semester must be approved by the college Chaplain. Exemption forms are available in the registrar's office.

Transferring Credits to Anderson College

Candidates for graduation need not earn all their credits at Anderson College. Students may attend another accredited college and transfer work to Anderson to apply for graduation. Of the last 30 hours presented for graduation at least 24 must be earned at Anderson College. Students who attend Anderson College, enroll in another college, and then subsequently return to Anderson College are exempted from the above provided they have a majority of their credits presented for graduation earned at Anderson College. No more than four semester hours of credit in physical education or Communications 101 may be presented for graduation.

Students may transfer credits to Anderson College from any college or university which is accredited by its regional accrediting agency. A maximum of 40 semester hours or its equivalent will be accepted in transfer. Students transferring credits to Anderson College will receive credit for all passing grades. The student may transfer D grades or may choose not to transfer them according to their effect upon his overall grade point average. The grade point average for graduation is based on all courses attempted at this college and all credits accepted in transfer.

Credit earned in non-accredited colleges, in technical schools, and through non-traditional means will be evaluated individually and transfer credit awarded as deemed appropriate by the academic administration of Anderson College. A maximum of 24 semester hours credit is given for formal education in the armed services using the recommendations of the American Council on Education. Credit earned through correspondence studies offered by an accredited college or university may be transferred to Anderson College. Credit will be given for College Level Examination Program (CLEP) subject examinations to those who earn scores of 50 or better. A maximum of 24 semester hours of CLEP credit may be applied toward a degree at the college. No credit is awarded for CLEP general examinations.

Registration

Registration is the process of enrolling in classes for a new term of study. Registration is held immediately prior to the beginning of classes in each term. The student must present a statement of financial clearance before registering for classes in the day program.

Academic Load

The academic load of college students is measured in terms of "semester hours." The student normally takes 16 semester hours each semester. This usually consists of five to six different subjects. One tuition fee is charged to all full-time students. The student who takes over 18 semester hours excluding CRE and ROTC is charged an additional \$70 per semester hour.

A student with a D average will be advised by his faculty adviser to limit his semester load to 12 to 15 hours per semester. A student with a C average will be advised to take from 16 to 18 semester hours. Students with a strong B average may receive special permission to enroll for as many as 19 semester hours. In all cases, written permission must be granted for the student to take 19 semester hours. Written permission for 19 or more hours may be given by the Counseling Center Staff.

Tests and Examinations

All students who enter Anderson College are given placement tests in Math, English and Reading. These tests are used to determine if the student is in need of remedial instruction in these subjects. Special students and transfer students who have completed these courses are not given the placement tests. Students who have taken French or Spanish in high school are given a placement test in that language to determine their level of competence and their placement. Students who make a satisfactory score are placed in intermediate sections, rather than beginning classes, and are given credit for the courses bypassed by examination upon successful completion of the intermediate course in which they are placed.

Students stand periodic tests in all classes and stand a final examination at the end of the semester. The examinations are scheduled for all classes and the examinations are given as scheduled. When a student is absent from a test or examination the instructor for the course determines if the student is to be allowed to make up the test or exam missed. Before a student takes final examinations all financial obligations to the college must be paid. Students who have an overall average of A for the course may be exempt from a final examination at the discretion of the instructor. The semester's work for a course ends when the final examination has been given.

Grading System

The grades appearing on the transcripts of students at this college are as follows:

Letter Grade	Value	Grade Point
A	Excellent	4
B	Good	3
C	Average	2
D	Passing	1
CR	Credit	0
NC	No Credit	0
F	Failing	0
I	Incomplete	0
W	Withdrew	0
NR	No report by instructor	0
X	Audit, no credit	0

Once a grade is reported to the registrar's office it may not be changed except to correct an error made by the instructor. Any change of grade to correct an error must be approved by the academic dean. Both I and NR are temporary grades. The grade designation I is a student-requested grade and is not assigned

otherwise. The incomplete grade must be requested by the student before the final examination of the semester it is given. The instructor may accept the request by telephone in the event of illness or other emergency that prevents the student from making the request in person. The completion dates for course requirements is worked out between the student and the instructor. If the course work is not completed by the date specified, the grade will be computed as F. NR is a designation which may appear in the event a grade is not reported by the instructor. This is a temporary grade and will be changed to a permanent grade by the instructor at his earliest opportunity.

The grade point average is computed by dividing the total number of grade points earned by the total number of semester hours attempted.

Grades are reported to students regularly. At the middle of the semester the student receives a written grade report. The mid-semester grade report is a progress report to the student and it does not become a part of the student's permanent record. At the end of the semester grade reports are mailed to the students.

Each student is responsible for keeping a personal record of grade reports and total credits earned at college. The registrar's office will make, without charge, a copy of the student's record to consult. Mistakes and misunderstandings can be avoided by the student being completely knowledgeable concerning this record. If a grade report is not received through the mail within a month of the end of a semester the student should contact the registrar's office. Grade reports are withheld if the student has an unpaid balance with the College.

Repeating a Course

It is sometimes possible to overcome the consequences of poor performance by repeating a course. If a student repeats a course on which previously a grade of F was earned, only the higher of the two grades will be computed into the grade point average but only if the course is repeated at Anderson College. If a student repeats a course on which a grade of D or above was earned, each attempt will be computed in the grade point average. The maximum number of grade points that may be earned will be that of the highest grade earned. A student should consult with an academic advisor before repeating any course. When a student plans to repeat a course, this must be brought to the attention of the registrar at the time of registration. Even though a student may repeat a course to improve a grade point average, all grades earned remain on the transcript. No grade is ever removed from the permanent record of a student even though the college may not count that grade, as described above, in computing the grade point average.

Classification of Students

Anderson College students are classified in several different ways. Students who live on the campus are classified as resident, or boarding, students. Those who do not live on the campus are referred to as commuting students, or sometimes called day students. Because the Anderson College Evening Division offers classes to a large number of persons who attend only at night, some students are classified as night students. Those who are taking less than 12 semester hours are called part-time students, while those taking 12 or more hours are full-time students.

Resident students must sign up for at least 12 semester hours work at the beginning of the semester as the dormitories are for full-time students only. At any time that a student's academic load drops below 12 semester hours, credit and non-credit courses, the student will be allowed to remain in the dormitory only by special permission of the Housing Committee. There is no minimum number of semester hours or courses a student may take to be a commuting student or a night school student. A student who has earned as many as 24 semester hours is classified as a sophomore. It is not necessary for a student to achieve sophomore standing by any certain time as continued enrollment depends upon grade point average rather than semester hours earned.

Academic Probation

Students may continue enrollment in Anderson College so long as they are making satisfactory academic progress. When a student's academic performance indicates that it approaches an unsatisfactory level the student is advised of this fact by being placed on academic probation. This means that the student must improve the grade point average to a specified level to remain enrolled.

Students who do not meet the following requirements are placed on academic probation. In each semester of full-time enrollment the student must earn credit for at least sixty percent of the semester hours carried. The student must also earn a specified minimum grade point average in relation to the number of semester hours attempted.

Semester Hours Attempted	Minimum Grade Point Average Required
1 through 24	1.5
25 through 48	1.6
49 or more	1.7

Any student failing to meet either the grade point average or percentage of hours earned will be placed on academic probation for the next semester of enrollment. A transfer student applying to Anderson College will be admitted on academic probation if the standards above are not met.

Students on academic probation are considered as making satisfactory progress as the standards of probation and suspension require progressive improvement in the grade point average. A student will be removed from probation at the end of any semester in which the cumulative average and percentage of semester hours earned meets the standards stated above. Students on academic probation are strongly advised to contact the Counseling Center of the college for academic advising and assistance in making plans to improve their standing.

Academic Suspension

After one semester on probation a student must have a cumulative average of 1.0 or better and have improved previous average by at least two tenths of a point or be suspended. After two semesters on probation a student must have an average sufficient to come off probation or be suspended. Generally, academic suspension is for one regular semester.

Students should be aware that it is the policy of many colleges to deny admission to students who are under academic suspension until the time of that suspension.

sion has been fulfilled. Many colleges will not accept credit earned by a student at a college that may admit that student during the period of suspension. Students who are suspended for failing to make satisfactory progress will no longer be eligible for federally funded financial aid programs. If they are readmitted, they cannot receive financial aid until satisfactory progress is re-established.

All decisions of academic probation and suspension are made by the Academic Standards Committee of the college. Any student may appeal a decision to the committee. However, a successful appeal will not reinstate aid eligibility.

Continuing Enrollment

Students who intend to re-enroll in the college in the next academic year are required to file with the Admissions Office a Confirmation of Intention to Enroll. If the student is in good academic standing with the college his continued enrollment is approved.

Class Attendance Regulations

Prompt and regular class attendance is expected of all students as an indication of responsible and serious participation in the academic program. The student should be prepared at all times to present instructors an acceptable reason for any class absence or tardy. In the event of any absence the student is responsible for making up all work missed. At any time that continued class absences and tardies are a serious detriment to a student's academic performance it may result in that student's withdrawal from the class by the instructor through the twelfth week of the semester. The maximum number of absences a student may have and still receive credit for the course will depend upon academic performance in the class, the reasons for absence, and the decision of the instructor.

The college issues an official leave of absence to students who represent the college in college-sponsored activities which make it necessary for them to be absent from classes. Sponsors of such activities must have prior administrative approval for each anticipated absence of students.

Drop-Add Period

A student who encounters serious problems with the class schedule or who wishes to add a class to the schedule may do so during the first three days of the semester. A student will not normally be permitted to enter a class after this three day period.

Procedure for Dropping a Class

A student who wishes to drop a class will get a Class Withdrawal Form from the registrar's office and take it to the instructor. The instructor will return the form to the registrar with a notation of withdrawal. Classes dropped during the first two weeks of the semester are not entered on the student's permanent record. *The student bears full financial responsibility for all classes in which he/she is enrolled at the end of the second week of classes.* Students may not drop classes after the twelfth week of the semester except under extenuating circumstances.

Withdrawal from College

A student who finds it necessary to withdraw from all classes at any time other than the end of the semester should file a withdrawal form with the Counseling Center. (See page 20 for refund policy.)

Dean's List

Students of outstanding academic achievement are recognized each term by inclusion on the dean's list. These are full-time students who have a term grade point average of 3.5 or better. The college holds a scholarship recognition program annually to recognize the students who are placed on the dean's list at the end of the first semester.

Graduation Honors

Anderson College follows the practice of graduating students with honors and conferring suitable awards to graduates of high accomplishment. During the commencement exercises three categories of awards are made to outstanding students. The President's Award—This award will be presented to a member of the graduating class who best exemplifies a balance between campus leadership, citizenship, scholastic aptitude, Christian commitment, and concern for fellow students. Denmark Society—During the awarding of diplomas members of the graduating class are named to membership in the Denmark Society which bears the name of the president emeritus of Anderson College, Dr. Annie Dove Denmark. Students named to this honor represent the highest Anderson College tradition in leadership, campus citizenship, scholarship and Christian character. The graduation program and diploma designate honor graduates of high academic attainment. The Latin phrases identify three levels of achievement based on an academic grade average with 4.0 representing an overall average of A. Cum Laude—with praise—3.5 to 3.74; Magna Cum Laude—with great praise—3.75 to 3.94; Summa Cum Laude—with greatest praise—3.95 to 4.00.

Student Records

Anderson College maintains the following types of records on students. (a) Academic records are maintained in the Registrar's Office. (b) Admissions records are transferred from the Admissions Office to the Counseling Center upon a student's enrollment. Confidential reference materials are destroyed prior to the student's enrollment. (c) Advising records are maintained by the Director of Academic Advising. (d) Alumni records are maintained in the Development Office. (e) Financial records are maintained in the Business Office. (f) Financial Aid records are maintained in the Financial Aid Office. Financial statements of parents are not accessible to students. (g) Medical records are maintained by the college nurse. These are not accessible to the student. (h) Personal counseling records are maintained by the Counseling Office. These are not accessible to the student. (i) Disciplinary records are maintained in the Student Development Office.

The records listed above, except those specified as inaccessible, may be reviewed by the student. In some instances a written request may be required, but in no instance will the college wait longer than forty-five days to provide access to the record. The student may be charged a maximum of ten cents per sheet for photocopies of records. If there is a disagreement between the student and the custodian of the records that cannot be resolved in informal discussion, a hearing will be scheduled within forty-five days of the student's written request. The hearing will be conducted by a person who is appointed by the Chairman of the Faculty and approved by the student. The results of the hearing will be transmitted in writing to the student.

In keeping with provisions of the Federal Education Rights and Privacy Act of 1974, the college will not issue transcripts or other personally identifiable records of a student without that student's express written consent, except as indicated below:

- (a) Anderson College officials will have access to the records.
- (b) Grade reports may be mailed to parents of dependent children if the registrar is instructed to.
- (c) Records may be released in connection with a student's application for or receipt of financial aid.
- (d) Certain state and federal officials have legal access to the records.

Certain items are considered to be public information and may be released by the college without written consent unless the college is instructed to withhold such information from the public. Items of public information are: name, address, telephone listing, parents' names, date of birth, denomination, field of study, participation in officially recognized activities and sports, weight and height of varsity athletes, dates of attendance, degrees and awards received, and previous educational institutions attended. Any student who does not want this information released by the college must communicate this in writing to the registrar by the end of the first week of classes each semester.

Anderson College Evening Division

Generally the curriculum of the evening classes is the same as in the day program of the college. Classes are offered on the basis of demand.

The faculty for the evening classes is composed of instructors who teach in the day program of the college and is supplemented by a small number of highly qualified persons who teach only at night. All instructors meet the qualifications of college faculty members.

The section of this bulletin dealing with finances gives the details of costs for the semester is paid in full at the time of registration just prior to the first meeting of the classes.

Most night classes meet one night a week throughout the 15-week semester. The complete class schedule is published in a separate Evening Division Bulletin. Evening classes are equivalent to day classes in content and meeting time. Because of the intensive nature of evening studies, it is very important that students not be absent from classes. Instructors must approve all absences. Loss of credit can result if the student misses class an excessive number of times, regardless of the circumstances.

Special Policy for Students Receiving VA Benefits

Students who receive VA benefits are subject to special rules with regard to academic probation and course withdrawal. These rules are imposed by the governmental agency. Recipients of VA benefits may not be certified for such benefits for more than one semester of academic probation. In some instances the students may be eligible to continue as a student of the college without the VA benefits. Recipients of VA benefits who withdraw from a course after mid-semester will receive a grade of F for the course unless the withdrawal was made necessary by extenuating circumstances.



Recommended Curricula*

The section of this catalog on the academic program describes the degrees and certificates awarded to graduates of Anderson College. The following curricula outline the general requirements for graduation in the field specified. The curricula in business education, fashion merchandising, retail merchandising, interior design, and the AFA curriculum in music include courses *required* for that degree beyond the basic Anderson College graduation requirements. All other curricula described in this section of the catalog are *recommended only*, except where Anderson College's basic graduation requirements are listed.

The student must earn a total of 64 semester hours and an overall grade point average of 2.0 which is C. All students who graduate from Anderson College must earn credit for four semesters of English. Additionally, the graduate must earn credit for the two semesters of Religion. The student takes one course in physical education. ROTC may be taken in lieu of Physical Education to meet this requirement. Credit in the course Contemporary Religious Experience, must be earned for each semester of full-time enrollment. Beyond these there are no other courses required for graduation. This flexibility of curriculum is intended to make it possible for the student to select those courses at Anderson College which most closely parallel the lower division program at the senior college of his choice in preparation for the major of his choice. The majority of Anderson College students plan to transfer to a senior college or a university, and therefore, the curriculum at this institution is flexible enough to allow students to prepare to enter the junior class, having all the correct courses in the first two years.

The student who is undecided about either a major or a senior college, or both, should follow the liberal arts curriculum as it most nearly approximates the general education requirements in the first two years of higher education.



*Subject to change upon suitable notice.

Academic Development Curriculum

This course of study is recommended, and in some cases required, of students who are admitted conditionally because of less than adequate academic preparation for college work. These courses are designed to boost the student's academic performance and to compensate for scholastic weaknesses as indicated by previous grades, SAT scores, and placement tests.

First semester	Semester Hours
*ENG 010 or 101 — Developmental English or English Composition	0 or 3
PSY 101 — General Psychology	3
*REA 010 or 101 — Developmental Reading or College Reading	0 or 3
REA 110 — Learning Skills	2
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
Electives	4
	<hr/> 11 to 17

Second Semester	Semester Hours
*ENG 010, 101, or 102 — Developmental English or English Composition	0 or 3
Choose 2 of: SOC 201, THE 102, or HPE 221	6
Religion	3
*Math 010 or 101 — Developmental Algebra or College Algebra	0 or 3
REA 102 — College Reading	2
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	<hr/> 16 to 19

*Courses numbered 010 are non-credit developmental (remedial) courses.

Art (General)

The Art Department has a strong commitment to the establishment of basic visual skills and the development of visual vocabulary. The curriculum has been correlated with the general requirements for the BA/BFA degree for the student who wishes to complete a four-year degree. This program would be of interest to students who want to pursue a career in the fine arts, art education, or many of the applied arts.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
ART 223 & 224 — Art History and Appreciation	6
ART 115 — Design Fundamentals	3
ART 101 — Basic Drawing & Composition	3
ART 102 — Basic Painting	3
Social Science Elective	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
Elective	3
	<hr/> 35

Second Year	Semester Hours
Literature	6
ART 221 — Advanced Drawing	3
ART 211 — Introduction to Watercolor	3
Directed Elective	3
*ART 222 — Perspective and Drafting	3
ART 131 — Color Theory	3
Math/Natural Science Electives	8
CRE 100 — Contemporary Religious Experience	1
Elective	3
	<hr/> 35

*Optional on demand.

Students should check programs at transfer institution for art and foreign language requirements.

Art (Communication Design)

The Communication Design curriculum is directed towards those individuals desiring to work in the *commercial art* area. The course work is designed to build a working portfolio. Freshmen will take a combination of core and studio work. Second year students will continue with advised electives and core work, along with a concentration of communication design sequences, including graphic production and photography. The course work is intended to meet all recommended requirements of four-year institutions for transfer.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
ART 101 — Basic Drawing and Composition	3
ART 102 — Basic Painting	3
ART 115 — Design Fundamentals	3
ART 131 — Color Theory	3
*Electives	6
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	<hr/> 32

Second Year	Semester Hours
ENG 201 & 202 — English Literature	6
ART 223 & 224 — Art History & Appreciation	6
ART 201 & 202 — Communication Design	6
ART 231 — Photography	3
ART 241 — Professional Seminar	1
CRE 100 — Contemporary Religious Experience	1
*Electives	8
	<hr/> 31

*Suggested electives: History, Natural or Social Sciences, Foreign Language, Mathematics, ART 211.

Allied Health

The following curricula are recommended for the Associate of Science degree to transfer to the Medical University of South Carolina or university where the Bachelor of Science degree in these fields is to be completed. Students in these curricula should take the courses required for graduation from Anderson College (English, Religion, P.E. and C.R.E.) and additional recommended courses. All students entering these allied health fields should take six semester hours of Math, eight semester hours of Biology and eight semester hours of General Chemistry. Other courses are recommended for specific majors as follows:

- Cyto-technology — Social Science Electives, 12 hours; Free Electives, 10 hours.
- Dental Hygiene — Science Elective, 8 hours; General Psychology, 3 hours; Introductory Sociology, 3 hours; Speech, 3 hours; Free Electives, 5 hours.
- Medical Record Administration — Social Science Electives, 12 hours; Free Electives, 10 hours.
- Medical Technology — Anatomy, 4 hours; Organic Chemistry, 8 hours; Social Science Electives, 12 hours.
- Occupational Therapy — General Physics, 8 hours; General Psychology, 3 hours; Abnormal Psychology, 3 hours; Social Science Electives, 6 hours; Free Electives, 2 hours.
- Physical Therapy — Anatomy, 4 hours; General Physics, 8 hours; Psychology, 6 hours; Social Science Electives, 6 hours.
- Radiologic Technology — General Physics, 8 hours; Social Science Electives, 12 hours; Free Electives, 2 hours.
- Respiratory Therapy — General Physics, 8 hours; General Psychology, 3 hours; Speech, 3 hours; Social Science Electives, 9 hours.

Business Administration

This curriculum is designed for the student who plans to transfer to a senior institution to major in any of the many fields related to business administration. Students interested in preparing for careers in accounting, economics, insurance, real estate, finance, banking, marketing, industry, and management should pursue this course of study. A student planning to enter business after graduation should also pursue this program. See also the recommended curricula in Pre-Law and Textile Technology.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
*MAT 121 & 122 — Math Analysis & Multivariable Calculus	6
**BIO 101 & 102 or CHE 111 & 112 or	
Phy 151 & 152 or PHY 201 & 202	8
ECO 201 & 202 — Principles of Economics	6
Physical Education or ROTC	1
CRE 100 — Contemporary Religious Experience	1
	34

Second Year	Semester Hours
Literature	6
ACC 201 & 202 — Principles of Accounting.....	6
HIS 101 or 102 — Modern Civilization	3
PS 101 — American National Government	3
PSY 101 — General Psychology	3
SOC 201 — Introductory Sociology	3
CS 120 — Introduction to Information Processing Systems	3
Directed Electives	3
CRE 100 — Contemporary Religious Experience	1
	<u>31</u>

*Math placement test required. Consult catalog of senior college for mathematics requirements.

**Consult the catalog of the senior college for requirements in laboratory sciences. Eight semester hours of laboratory science are generally required.

Business Education

This curriculum is *required* for those students who wish to earn the Associate of Arts in Business Education.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
BE 101 & 102 — Elementary Shorthand	6
BE 113 & 114 or BE 115 & 116 — Elementary or Intermediate Typewriting	4
BE 121 — Office Machines & Records Management	3
BE 123 — Introduction to Business	3
BE 125 — Business Communications	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	<u>33</u>

Second Year	Semester Hours
Literature	6
BE 201 & 202 — Advanced Shorthand.....	6
*Directed Elective	3
PSY 101 — General Psychology	3
MAT 131 — Retail & Consumer Math	3
BE 221 — Office Procedures	3
BE 211 & 212 — Advanced Typewriting	4
ACC 201 — Principles of Accounting	3
CRE 100 — Contemporary Religious Experience	1
Physical Education (Optional) or ROTC	1
	<u>33</u>

* BE 222 Applied Office Practice may be taken by arrangement with the department.
CPS 101 (Introduction to Data Processing) may be taken.

One-Year Secretarial

The one-year curriculum is planned for those who expect to work after the one year in college. Through intensive training students acquire accuracy and speed and are prepared for responsible positions of many types. Anderson College certificates are awarded at commencement to those who meet the requirements for the course and have earned thirty-five semester hours with seventy quality points. A typewriting speed of forty-five and dictation rate of eighty words a minute are expected for the certificate.

	Semester Hours
ENG 101 & 102 — English Composition	6
ACC 201 — Principles of Accounting	3
MAT 131 — Retail & Consumer Math	3
BE 101 & 102 — Elementary Shorthand	6
BE 113 & 114 or BE 115 & 116 — Elementary Typewriting or Intermediate Typewriting	4
BE 121 — Office Machines & Records Management	3
BE 123 — Introduction to Business	3
BE 125 — Business Communications	3
CRE 100 — Contemporary Religious Experience	1
Religion	3
	<hr/> 35

Physical Education is not required of one-year secretarial students.

Administrative Office Management

First Year	Semester Hours
ENG 101 and 102 — English Composition	6
Religion	6
BE 101, 102 — Elementary Shorthand*	6
BE 113, 114 or BE 115, 116 — Elementary or Intermediate Typewriting	4
BE 121 — Office Machines and Records Management	3
BE 123 — Introduction to Business	3
BE 125 — Business Communications	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	33

Second Year	Semester Hours
Literature	6
Psy 101 — General Psychology	3
Math 131 — Retail & Consumer Math	3
ACC 201 — Principles of Accounting	3
BE 127 — Word Processing	1
COM 102 — Public Speaking	3
BE 221 — Office Procedures	3
BE 211 or 212 — Advanced Typewriting**	2
BE 226 — Personnel Management or BE 228 — Information Systems Management	3
PS 101 — American National Government	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	32

*BA 201 and 202 may be taken.
**BE 201 and 202 or ACC 202 may be taken if desired.

Church Office Administration

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
ACC 201 — Principles of Accounting	3
BE 101 & 102 — Elementary Shorthand	6
BE 113 & 114 or BE 115 & 116 — Elementary Typewriting or Intermediate Typewriting	4
BE 121 — Office Machines & Records Management	3
BE 125 — Business Communications	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1
	33

Second Year	Semester Hours
Literature	6
Religion Electives	6
BE 221 — Office Procedures	3
BE 201 & 202 — Advanced Shorthand	6
BE 211 & 212 — Advanced Typewriting	4
COM 102 — Public Speaking	3
Directed Elective	3
CRE 100 — Contemporary Religious Experience	1
Physical Education (optional) or ROTC	1
	<hr/> 33

Communications and Theatre

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
Modern Language 101 & 102 — Elementary French or Spanish	8
HIS 101 & 102 — Western Civilization	6
COM 102 — Public Speaking	3
THE 211 — Introduction to Theatre	3
Physical Education or ROTC	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 36-37

Second Year	Semester Hours
Literature	6
Modern Language 201 & 202 — Intermediate French or Spanish	6
Natural Science	4
THE 101 — Theatre Production (Repeatable)	4
REA 101 — College Reading	3
PSY 101 — General Psychology	3
COM 210 — Voice & Diction	3
THE 212 — Beginning Acting	3
Physical Education or ROTC (optional)	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 35-36

Elementary and Secondary Education

This curriculum is for the students who plan to major in education in a senior college in preparation for a career in public school teaching or administration. The student should consult the official teacher education and certification requirements of the state in which he plans to teach to be certain of meeting appropriate educational requirements.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
BIO 101 & 102 — Botany & Zoology	8
*MAT 101 & 102 or MAT 111 & 112 — College Algebra & Trigonometry or Math for Elementary Teachers	6
ART 223 — Art Appreciation	3
ED 100 — Education Orientation	1
Physical Education or ROTC	1
CRE 100 — Contemporary Religious Experience	1
	<hr/> 32

Second Year	Semester Hours
Literature	6
CHE 111 & 112 or PHY 101 & 103 — General Chemistry or Physics	8
HIS 101 & 102 — Western Civilization	6
HPE 221 — Health Education	3
PSY 101 — General Psychology	3
**Elective	3
MUS 110 — Music Appreciation	3
CRE 100 — Contemporary Religious Experience	1
	<hr/> 33

*Elementary Education: MAT 111 & 112. Secondary Education: MAT 101 & 102.

**Students who plan to teach in South Carolina should elect six additional semester hours in the social sciences such as History, Economics, Sociology, Psychology or Political Science. Electives should be selected to satisfy the degree requirements of the specific college to which the student will transfer.

Note: Most senior colleges require education majors to take from one to four courses of a foreign language; students should follow the requirements of the one to which they plan to transfer. It is recommended that the required sequence be completed in the freshman and sophomore years.

Engineering

The pre-engineering curriculum at this college provides one to two years of pre-engineering studies for the student who begins his math studies with calculus. For the student who must begin with algebra, two full years of study are recommended before transferring.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
*MAT 101 & 102 — College Algebra & Trigonometry or 2 of the following: MAT 102, MAT 121, or MAT 231 — Trigonometry, Math Analysis, or Computer Programming	6
CHE 111 & 112	8
ECO 201 & 202 — Principles of Economics	6
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC	1 or 2
	<hr/> 34 or 35

Second Year	Semester Hours
Literature	6
MAT 221 & 222 — Analytic Geometry & Calculus	8
PHY 201 & 202 College Physics	8
SOC 201 — Introductory Sociology	3
PSY 101 — General Psychology	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC (Optional)	1 or 2
	<hr/> 30 or 31

*MAT 101 and 102 for students who must begin with algebra.

Fashion Merchandising

Students who earn the Associate of Arts degree in Fashion Merchandising must complete the basic graduation requirements, the five courses in Fashion Merchandising (FM 101, 102, 201, 202, and 211), and additional related courses to complete the 64 semester hours.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
FM 101 — Principles of Fashion Merchandising	3
FM 102 — Textiles	3
Religion	6
ACC 201 — Principles of Accounting	3
HE 112 — Basic Clothing & Design	3
HE 121 — Interior Design	3
ART 115 — Design Fundamentals	3
Business Education	2
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>34 or 35</u>

Second Year	Semester Hours
Literature	6
FM 201 — Promotion Management	3
FM 202 — Fashion Merchandising Practicum	3
FM 211 — Merchandising Management	3
ECO 201 or 202 — Principles of Economics	3
HE 212 — Advanced Clothing & Design	3
PSY 101 — General Psychology	3
COM 102 — Public Speaking	3
ART 131 — Color Theory or ART 231 — Photography, or Elective	3
Physical Education or ROTC (optional)	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>32 or 33</u>

Home Economics

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
BIO 101 & 102 — Botany & Zoology	8
HE 101 — Foods	3
HE 112 — Basic Clothing & Design	3
PSY 101 — General Psychology	3
*Directed Elective	3
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>34 or 35</u>

Second Year	Semester Hours
Literature	6
CHE 111 & 112 — General Chemistry	8
HE 121 — Survey of Interior Design	3
HE 212 — Advanced Clothing & Design	3
ART 223 or 224 or MUS 110 — Art or Music Appreciation	3
HIS 101 & 102 — Western Civilization	6

FM 102 — Textiles	3
Physical Education or ROTC (optional)	1 or 2
CRE 100n — Contemporary Religious Experience	1
	<u>34 or 35</u>

*Recommended electives in Home Economics are MAT 101, College Algebra, and PS 101, American National Government.

Home Economics and Business

This curriculum is designed for the student who wishes to prepare for a career in secretarial work and an effective role as a homemaker. It combines basic courses from home economics and business education.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
BE 101 & 102 or BE 103 & 104 or ACC 201 & 202 — Elementary or Intermediate Shorthand or Accounting	6
HE 101 — Foods	3
HE 112 — Basic Clothing & Design	3
BE 121 — Office Machines & Records Management	3
BE 113 & 114 or BE 115 & 116 — Elementary or Immediate Typewriting	4
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>33 or 34</u>

Second Year	Semester Hours
Literature	6
PSY 101 — General Psychology	3
SOC 203 — Marriage & the Family	3
HE 121 — Survey of Interior Design	3
HE 212 — Advanced Clothing & Design	3
BE 201 & 202 or BE 125 or BA 201 — Advanced Shorthand or Business Communications or Business Law	3-6
ART 223 or 224 — Art History and Appreciation	3
Directed Elective	3
CER 100 — Contemporary Religious Experience	1
Physical Education or ROTC (optional)	1 or 2
	<u>29-33</u>

Interior Design

Students who earn the Associate of Arts degree in Interior Design must complete the basic graduation requirements; ID 115, 121, 131, 211, 221, and 222; and additional related courses to complete the 64 semester hours.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
ID 101 — Principles of Interior Design	3
ID 102 — Textiles	3
Religion	6
ART 101 — Basic Drawing & Composition	3
HE 112 or 212 — Basic or Advanced Clothing and Design	3
ID 121 — Survey of Interior Design	3

ART 115 — Design Fundamentals	3
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>33 or 34</u>

Second Year	Semester Hours
Literature	6
ID 201 — Promotion Management	3
ID 202 — Merchandising Management	3
ID 211 — Interior Design Practicum	3
ID 221 — Interior Design Principles	3
ART 131 — Color Theory	3
ART 222 — Perspective and Drafting	3
PSY 101 — General Psychology	3
or	
SOC 201 — Introductory Sociology	3
HE 101 — Foods	3
Elective	3
Physical Education of ROTC (optional)	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>35 or 36</u>

Journalism

This curriculum is for students interested in newspaper, broadcasting, or public relations. It is designed as a transfer program, with students continuing their studies at a university or senior college.

Students who plan to go into broadcasting may substitute Broadcast Journalism (JOU 221, 222) for Copyediting (JOU 233, 234). Broadcasting majors should also take Voice and Diction (Communications 210).

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
JOU 201 & 202 — Survey of Mass Communications & Mass Communications Lab	3
JOU 212 — History and Philosophy of Mass Media	3
Modern Language Electives	8
Laboratory Science Electives	8
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<u>34 or 35</u>

Second Year	Semester Hours
Literature	6
HIS 101 & 102 — Western Civilization	6
JOU 223 & 234 — Copyediting & Copyediting Lab	3
JOU 235 & 236 — Reporting & Reporting Lab	3
Modern Language Electives	6
Laboratory Science or HPE 221 — Health Education	3 or 4
Elective	3
CRE 100 — Contemporary Religious Experience	1
Physical Education or ROTC (Optional)	1 or 2
	<u>32-34</u>

Liberal Arts

This curriculum is designed to be flexible enough to meet the basic general education requirements of the first two years of most senior colleges and universities in the broad range of liberal arts programs. It is also intended for those students who are undecided about a major field of study and/or the senior institution to which he/she will transfer. The student will receive major assistance from a faculty adviser in building a program of study relevant to the particular needs of the individual.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
Modern Language 101 & 102 — Elementary French or Spanish	8
Math or Science Electives	6-8
Directed Electives	3-6
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 31-37

Second Year	Semester Hours
Literature	6
Modern Language 201 & 202 — Intermediate French or Spanish	6
Social Science Electives	12
Directed Electives	6-8
Physical Education or ROTC (optional)	2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 33-35

Ministry and Church-Related Vocations

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
REL 101, REL 102, REL 111 (Choose 2) — Old Testament, New Testament, or Religion and Contemporary Culture	6
REL 131 & 132 — In-Service Guidance	2
Modern Language 101 & 102 — Elementary French or Spanish	8
Math or Natural Science Electives	6-8
HIS 101 & 102 — Western Civilization	6
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 36-39

Second Year	Semester Hours
Literature	6
Religion Electives	6
REL 231 & 232 — In-Service Guidance	2
Modern Language 201 & 202 — Intermediate French or Spanish	6
Directed Electives	12
Physical Education or ROTC (optional)	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

Ministerial students and those interested in church-related vocations should see the information on In-Service Guidance on page 5 of this catalog. Course descriptions are on page 80 and 81.

Music

The following is the required curriculum for the AFA degree in music. This is a curriculum for students transferring to senior colleges and universities to major in either vocal, instrumental, keyboard, music education, church music, music theory and composition, music therapy, and music business degrees. Consult the section on music in the course descriptions for details concerning music entrance requirements and other departmental policies.

	Semester Hours
ENG 101 & 102 — English Composition	6
Literature	3
Religion	6
Physical Education or ROTC	1-4
MUS 111 & 112 — Introduction to the Study of Music	1
MUS 101 & 102, 103 & 104 — Music Theory	8
MUS 201, 202, 203, & 204 — Music Theory	8
MUS 211 & 212 — Music History & Literature	4
Music Ensembles (See notes in course descriptions)	2-4
*Applied Music Principal Area	8
**Applied Music Secondary Area	4
MUS 001 — Music Hour and Recital (4 semesters)	0
***Non-Music Electives	11-13
CRE 100 — Contemporary Religious Experience	2
	<u>64-71</u>

- *The music major must attain an advanced level of competence either through audition/examination, or the taking of the applied music sequence in the principal area.
- **The music major must earn four semester hours in a secondary applied area. For most music majors these hours will be earned in a piano performance. Piano is required until the required proficiency is achieved.
- The “applied” music courses are the courses in music performance taught individually or in small classes. The music major is instructed in two fields of music performance, one as his principal and the other as his secondary. The choices for the major and minor are: Voice; Piano; Organ; or Instrumental Music. Consult the section of course descriptions on applied music for details.
- ***Students should check the general education requirements of the senior college of their choice to be sure that they complete in the first two years courses in languages, science, and social sciences recommended by the senior college.

Physical Education

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
BIO 101 & 102 — Botany & Zoology	8
MAT 101 & 103 — College Algebra & Trigonometry	6
Directed Electives	6
Physical Education or ROTC	2
CRE 100 — Contemporary Religious Experience	1
	<u>35</u>

Second Year	Semester Hours
Literature	6
CHE 111 & 112 — General Chemistry	8
HIS 101 & 102 — Western Civilization	6
ART 223 & 224 — Art History & Appreciation	3
MUS 110 — Music Appreciation	3
HPE 221 — Health Education	3
Directed Elective	3
Physical Education (optional but recommended) or ROTC	2
CER 100 — Contemporary Religious Experience	1
	<hr/> 35

Pre-Law

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
ECO 201 & 202 — Principles of Economics	6
HIS 101 & 102 — Western Civilization	6
Directed Electives	8
Physical Education or ROTC	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

Second Year	Semester Hours
Literature	6
HIS 201 & 202 — United States History	6
PS 101 — American National Government	3
COM 102 — Public Speaking	3
ACC 201 & 202 — Principles of Accounting	6
Directed Electives	8
Physical Education or ROTC (optional)	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

Pre-Medical and Pre-Dental

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
CHE 111 & 112 — General Chemistry	8
BIO 101 & 112 — Botany & Zoology	8
Directed Elective	3
Physical Education or ROTC	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 33-34

Second Year	Semester Hours
Literature	6
BIO 201 — Human Anatomy and Physiology	4
Directed Elective	6
CHE 201 & 202 — Organic Chemistry	6
CHE 203 & 204 — Organic Chemistry Lab	2
PHY 151 & 152 — General Physics	8
Physical Education or ROTC (optional)	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

Pre-Nursing

Due to the wide variations in curriculum requirements of the various Schools of Nursing in colleges and universities, all Pre-Nursing students, with the aid of an adviser, will structure their programs of study at Anderson College to meet the specific requirements of the senior institutions to which they plan to transfer. It is important that these students make an early choice of a senior institution, and they should plan to transfer to that institution at the end of the second or third semester of study.

The Emory University School of Nursing is operating a 2 + 2 program for transfer students. The lower division requirements for this program are such that Anderson College students may easily transfer at the end of two years.

Admissions requirements of the University are high, so the student transferring into this program will likely be the one of high motivation and performance.

Recommended curriculum at AC for students planning to transfer to Emory Nursing Program:

	Semester Hours
*ENG 101 & 102 — English Composition	6
*Literature	6
*Religion	6
**BIO 101 & 102 — Botany & Zoology	8
**CHE 111 & 112 — General Chemistry	8
**CHE 201 & 202 — Organic Chemistry	6
**CHE 203 & 204 — Organic Chemistry Lab	2
**Mathematics Elective	3
**PSY 101 — General Psychology	3
**SOC 201 — Introductory Sociology	3
**History Elective	3
*Physical Education or ROTC	1
Electives	13
*CRE 100 — Contemporary Religious Experience	2
	<hr/> 70

*Required by Anderson College for Associate Degree.

**Required by Emory University as prerequisite for admission.

Note: The student in this program SHOULD NOT take BIO 201.

Pre-Pharmacy

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
MAT 101 & 103 — College Algebra & Trigonometry	6
BIO 101 & 102 — Botany & Zoology	8
CHE 111 & 112 — General Chemistry	8
Physical Education or ROTC	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 36-37

Second Year	Semester Hours
Literature	6
Directed Electives	6
HIS 101 & 102 — Western Civilization	6
PHY 151 & 152 — General Physics	8
CHE 201 & 202 — Organic Chemistry	6
CHE 203 & 204 — Organic Chemistry Lab	2
Physical Education or ROTC (optional)	1-2
CRE 100- Contemporary Religious Experience	1
	<hr/> 36-37

This recommended curriculum is based upon the requirements of one institution to which many students transfer (The Medical University of South Carolina). Students who plan to transfer to other institutions should consult the catalogs of those institutions prior to registration.

Pre-Social Service

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
Religion	6
HIS 101 & 102 — Western Civilization	6
SOC 201 & 202 — Introductory Sociology & Social Problems	6
Modern Language 101 & 102 — Elementary French or Spanish	8
Physical Education or ROTC	1-2
CRE 101 — Contemporary Religious Experience	1
	<hr/> 34-35

Second Year	Semester Hours
Literature	6
Natural Science	8
PSY 101 & 201 — General Psychology & Child Growth & Development	6
Modern Language 201 & 202 — Intermediate French or Spanish	6
*Electives	9
Physical Education or ROTC (optional)	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

*Suggested electives include COM 102, PSY 211, PS 101, HPE 221, and SOC 203.

Pre-Textile Technology

First Year	Semester Hours
CHE 111 & 112 — General Chemistry	8
ENG 101 & 102 — English Composition	6
MAT 121 & 201 — Math Analysis & Finite Probability	6
Religion	6
HIS 101 — Western Civilization	6
Elective	3
Physical Education or ROTC	1-2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 34-35

Second Year	Semester Hours
ACC 201 & 202 — Principles of Accounting	6
Literature	6
ECO 201 & 202 — Principles of Economics	6
SOC 201 — Introductory Sociology	3
PSY 101 — General Psychology	3
Elective	3
FM 102 — Textiles	3
Physical Education or ROTC (optional)	1-2
CRE 100 — Contemporary Religious Experience	2
	<hr/> 32-33

Retail Merchandising

Students who earn the Associate of Arts degree in Retail Merchandising must complete the basic graduations requirements, the five courses in Retail Merchandising (RM 101, 102, 201, 202 and 211), and additional related courses to complete the 64 semester hours.

First Year	Semester Hours
ENG 101 & 102 — English Composition	6
RM 101 — Principles of Retail Merchandising	3
RM 102 — Textiles	3
Religion	6
ECO 201 & 202 — Principles of Economics	6
MAT 131 — Retailer and Consumer Math	3
BE 111 — Personal Typing	2
Physical Education or ROTC	1 or 2
CRE 100 — Contemporary Religious Experience	1
	<hr/> 31 or 32

Second Year	Semester Hours
Literature	6
RM 201 — Promotion Management	3
RM 202 — Merchandising Management	3
RM 211 — Merchandising Practicum	3
ACC 202 & 202 — Principles of Accounting	6
CS 101 — Introduction to Data Processing	3
BE 125 — Business Communications	
or	
COM 102 — Public Speaking	3
BE 121 — Machines & Records Management	3
PSY 101 — General Psychology	
or	
SOC 201 — Introductory Sociology	3
Physical Education or ROTC (Optional)	1 or 2
CRE 100 — Contemporary Religious Experience	1
	35 or 36

Course Descriptions*

Aerospace Studies (Air Force ROTC)

101. Air Force Today I

1 semester hour

The Air Force in the contemporary world through a study of the total force structure: strategic offensive and defensive, general purpose, and aerospace support. Leadership laboratory activities include drill fundamentals, customs, and courtesies of the service.

102. Air Force Today II

1 semester hour

Continuation of AS 101. Leadership laboratory includes drill, ceremonies, and an introduction of Air Force career opportunities.

201. Development of Air Power I

1 semester hour

The study of the development of air power from balloons and dirigibles through the peaceful employment of U.S. air power in relief missions and civic action programs in the late 1960s, and also the air war in Southeast Asia. Leadership laboratory provides experience in guiding, directing, and controlling an Air Force unit.

202. Development of Air Power II

1 semester hour

Continuation of AS 201.

Accounting

200. Basic Accounting

3 semester hours

A general survey of accounting with emphasis on the preparation and interpretation of financial reports and other data. A non-technical approach is taken in the study of accounting and standards underlying financial reporting and their relevance to public, private, and governmental segments of society. Not offered to Business Administration majors.

*Elements of the curriculum subject to change upon suitable notice.

201. Principles of Accounting**3 semester hours**

This sophomore level course covers the accounting cycle; accounting for a merchandising enterprise; receivables and payables; deferrals and accruals; plant, assets; and accounting systems. Preparation, interpretation, and use of accounting statements are included. Prerequisites: Sophomore standing or permission of instructor.

202. Principles of Accounting**3 semester hours**

This sophomore level course is a continuation of Accounting 201. Areas covered include accounting principles, partnerships and corporations, control accounting, decision making, and financial statement analysis. Prerequisite: ACC 201.

Art**101. Basic Drawing and Composition****3 semester hours**

A basic course in representational drawing using basic media (charcoal, pencil, brush and ink, and pen and ink), developing ability to show still life objects, plants, animals, architecture and landscape. Pictorial composition and art criticism are also included.

102. Basic Painting**3 semester hours**

An introductory course in oil painting in which students explore the technical qualities of the medium, learn to build canvas stretchers, and approach basic problems in composition addressing a variety of subject matter. Prerequisites: Art 101 and 115.

115. Design Fundamentals***3 semester hours**

A basic course to expose the student to the recognition and use of the principles of and elements of design: order, balance, rhythm, emphasis, scale and proportion, line, shape, space, and texture. The emphasis will be on two-dimensional design with limited extension to three-dimensions. Prerequisites: None.

131. Color Theory**3 semester hours**

An in-depth color workshop addressing color mixing, color systems, color interaction, psychology of color, and color contrast and harmony. Prerequisite: Art 115.

201. Communication Design***3 semester hours**

A basic introduction to the role and activity of the professional designer and to the studio skills related to the creation and production of commercial art through a problem-solving approach. Emphasis is placed on a technical introduction to the printed image and to creating design layouts which communicate effectively. Prerequisites: Art 101, 115, and 131.

202. Communication Design***3 semester hours**

An introduction to the use of lettering and typography as tools in design. Emphasis will be on design projects, lettering, idea formation, and the continued development of skills needed to produce comprehensive layouts. Prerequisites: Art 201.

211. Watercolor***3 semester hours**

An advanced course in painting encompassing a variety of techniques and images. Prerequisites: Art 101, 102, 115, and 131 or instructor's permission.

*Course meets approximately 6 hours per week in studio.

221. Advanced Drawing***3 semester hours**

An advanced course based on multiple techniques of graphic and plastic arts. The skill of the hand will be developed along with multiple techniques, with an emphasis on the individual's personal and inventive vision. Prerequisites: Art 101, 115.

222. Perspective and Drafting***3 semester hours**

An advanced course to help students develop skills needed to represent interior design spaces. Taught in a studio setting, emphasis will be on basic architectural drafting and perspective skills. Prerequisites: Art 101 and 115.

223. Art History and Appreciation**3 semester hours**

Chronological sequence of major art styles from prehistoric to the Renaissance, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

224. Art History and Appreciation**3 semester hours**

Chronological sequence of major styles from the Renaissance to the Twentieth Century, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

231. Photography**3 semester hours**

A basic course in photography and photo-composition.

241. Professional Seminar**1 semester hour**

A one hour course designed to expose the student to guest lecturers currently in the field of commercial art or applied design. In addition, instruction will be offered in portfolio development.

Astronomy

See course descriptions under Physics.

Biology

101. General Biology — Botany**4 semester hours**

Deals primarily with the fundamental concepts of biology (cell concept, hierarchy of organization, evolution of structure and function, and the dynamic nature of life processes) and the study of the plant kingdom. Lab required. Prerequisite: none.

102. General Biology — Zoology**4 semester hours**

A continuation of Biology 101, progressing with a study of the major animal phyla and climaxing with a study of man. Lab required. Prerequisite: Biology 101.

201. Human Anatomy and Physiology**4 semester hours**

An intensive study of the human body, its systems, and their functions; dissection will be done with related animals. Lab required. Prerequisites: Biology 101 and 102.

*Course meets approximately 6 hours per week in studio.

Business Administration

(See also course descriptions under Fashion Merchandising and Business Education.)

✓ **201. Business Law** 3 semester hours
Major areas of emphasis include law and society, government and business, contracts, agency and employment, according to the Uniform Commercial Code. Prerequisites: none.

✓ **202. Business Law** 3 semester hours
Studies negotiable instruments, commercial paper, sales, personal property and bailments. Prerequisites: none.

Business Education

101. Elementary Shorthand 3 semester hours ✓
A course for all beginners of shorthand. It includes the building of a basic foundation in the theory of Gregg Shorthand, Series 90. It also covers the development of fluency in reading, taking dictation, and transcribing shorthand, with attention given to vocabulary, grammar, and punctuation. Dictation begins with writing familiar matter with the book open and progresses to writing new matter at 50-70 words per minute. Transcription begins with writing in longhand, and transcription at the typewriter is then introduced. Prerequisites: none.

102. Elementary Shorthand 3 semester hours ✓
A continuation of Business Education 101, reinforcing theory. A dictation speed of 60-80 words per minute is expected. Prerequisites: Business Education 101 or placement test equivalent.

103. Intermediate Shorthand 3 semester hours
A course for freshman students who have completed some shorthand in high school. It includes further mastery of Gregg Shorthand Series 90, with emphasis on dictation speed building of new material. The ability to transcribe meaningful copy at the typewriter is developed further, and students are introduced to business terms and office-style dictation. Prerequisites: High school shorthand and permission of instructor.

104. Intermediate Shorthand 3 semester hours
A continuation of Business Education 103. Emphasis is placed on building dictation and transcription speeds on new material and studying special transcribing techniques. Prerequisites: Business Education 103 or satisfactory performance on placement test.

105. Filing* 1 semester hour
This course covers indexing, coding, storing, and retrieving of records by the alphabetic, geographic, numeric, and subject methods of filing. Prerequisite: none.

106. Fundamentals of Business Writing* 1 semester hour
The principles of grammar are reviewed in this course, including spelling, punctuation, word usage, and sentence structure. Prerequisite: none.

107. The Job Search* 1 semester hour
This course includes a study of the steps involved in analyzing qualifications for employment; preparing a resume, application letter, and follow-up letters; and learning interview techniques. Prerequisite: none.

*May not be taken to meet graduation requirements for the Business Education degree.

108. Payroll***1 semester hour**

Time cards, production sheets, and commission payments are studied. The payroll register and paychecks are completed. Quarterly and annual reports are introduced. Prerequisite: none.

111. Personal Typing**2 semester hours**

Designed for the beginner to learn touch typing. The keyboard is presented, proper techniques are stressed, and care of the typewriter is emphasized. Includes a study of manuscripts, outlines, simple tables, short reports, and personal letters. Correct erasing is introduced early. Not open to business education majors.

113. Elementary Typewriting**2 semester hours**

The course is for beginners. Includes a study of the keyboard, typewriting techniques, letter forms, envelopes, tabulation, short reports, and manuscripts. Timed writings are introduced.

114. Elementary Typewriting**2 semester hours**

A continuation of Business Education 113. Care of the typewriter and correct erasing procedures are introduced. Speed building with accuracy is emphasized. Prerequisite: High school typing or Business Education 113.

115. Intermediate Typewriting**2 semester hours**

A course for freshmen who have had some typewriting in high school. Includes the mastery of the fundamental techniques of typewriting, the care and cleaning of the typewriter, the correct forms of spacing and punctuation, recognizing and correcting type errors, and the development of the ability to type different forms of business letters, manuscript, tabulations, and business forms.

116. Intermediate Typewriting**2 semester hours**

A continuation of Business Education 115. Includes further refinement of typing speed and accuracy, development of the ability to type carbon copies, and fluency in typing unarranged problems. Students type problems which would appear in general, technical, accounting, professional, government, and executive offices. Prerequisite: Business Education 115 or permission of instructor.

121. Office Machines and Records Management**3 semester hours**

An introductory course in the use of adding machines, calculators, and transcribers. Includes a study of alphabetic, geographic, numeric, and subject filing and completion of a payroll practice set. Prerequisite: High school typing or Business Education 113.

123. Introduction to Business**3 semester hours**

A survey of the terminology used in business activity and in the news media. Business ownership, production problems, marketing, management-labor relationships, business and personal finance, financial statements, statistics, data processing, regulation of industry, business law, and taxation covered.

*May not be taken to meet degree requirements for the Business Education degree.

125. Business Communications**3 semester hours**

Designed to develop the student's ability to write correct and forceful English in the solving of business situations. It includes a review of the fundamentals of grammar, a study of the various types of correspondence used by business and individuals, the application of human relations and the natural psychological approach to the writing of business messages, and the development of a writing style adapted to the reader. Letters or memoranda that order, ask, reply, remit, invite, express appreciation, express sympathy, introduce, apply for positions, sell, adjust, collect bills, and gather data are studied. Prerequisite: High school typewriting or Business Education 113.

127. Word Processing**1 semester hour**

Introduces the student to the principles of word processing. The instruction will stress following directions and giving accurate commands. The software is WordStar.

201. Advanced Shorthand**3 semester hours**

Includes a review of Gregg shorthand theory, development of ability to take and transcribe new material at increasing speeds and time periods, development of a broader shorthand vocabulary, and the development of skill in the use of the dictionary and other reference material. Office-style dictation and business terms are covered. Emphasis is on the mailable letter. Prerequisites: Business Education 102 or 104, satisfactory performance on placement test or permission of instructor.

202. Advanced Shorthand**3 semester hours**

A continuation of Business Education 201. Speed and accuracy of dictation and transcription are developed. Shorthand theory is automatized so that the student can record familiar and unfamiliar words in shorthand by sound. The student's ability to handle special dictation problems is developed through the study of various business practices. The student is introduced to word processing. Prerequisites: Business Education 201, satisfactory performance on placement test or permission of instructor.

211. Advanced Typewriting**2 semester hours**

Designed to prepare students to assume responsible typing positions. Gives experience in problem solving, using current business forms, and meeting production requirements. Mailability is stressed. Special attention to the economical use of available supplies and to proper care of the typewriter. Prerequisites: Business Education 113, 114, or 115, 116.

212. Advanced Typewriting**2 semester hours**

A continuation of Business Education 211. Mailability is emphasized. Duplicating processes, including mimeograph, spirit and offset, are introduced, and the student designs layout for reproduction. Prerequisites: Business Education 113, 114 or 115, 116.

221. Office Procedures**3 semester hours**

The student applies the various skills learned and gains practice in problem solving through independent thinking. Practice includes transcribing legal documents and medical records through the use of machines. Rapidity of change in business activity is repeatedly emphasized, and the importance of working as a team is stressed. Prerequisite: Business Education 121.

222. Applied Office Practice**3 semester hours**

Offers specialized training and practice for the student preparing for a position as a legal or medical office assistant. The student learns to handle telephone calls, make appointments, keep records, prepare forms, handle correspondence, order supplies, type reports, keep financial records, and perform many other typical duties of an assistant in a doctor's or a lawyer's office. Prerequisites: Permission of instructor and Business Education 221.

226. Personnel Management**3 semester hours**

Emphasis on supervision of human resources in the office. The introduction presents the supervisor as a decision maker in the office environment. Other topics include the process of hiring and training employees and evaluating performance; planning work and managing time; organizing, motivating, and directing workers; maintaining discipline and resolving conflict.

228. Information Systems Management**3 semester hours**

Introduces the student to administrative office management in the "information" age. The functions, principles, and problems of administrative office management are presented. Other areas studied include the office environment, equipment in the physical environment, communication and word processing, telecommunications, micrographic and reprographic services, forms managing, administrative systems analysis, office computer systems, and productivity measurement.

Chemistry

010. Developmental Chemistry**No Credit**

For students who have had no high school chemistry or who feel unprepared for Chemistry 111. It emphasizes mathematical methods and problem-solving techniques. Introduces the student to the basic concepts of chemistry; measurement and units; properties of gases; atomic theory; chemical formulas and nomenclature; basic types of chemical problems. Prerequisites: High school algebra or Math 010.

111. General Chemistry**4 semester hours**

The fundamental concepts of modern chemistry. Chemistry 111 includes: the properties of the gas, liquid and solid states; atomic structure, chemical bonding, and types of substances; the periodic table and properties of elements; chemical formulas, nomenclature, chemical equations and weight relations; thermo-chemistry; solutions; oxidation-reduction and ionic equations. The laboratory work includes an introduction to quantitative analysis. Prerequisite: Math 101 or its equivalent, or permission of the instructor. High school chemistry or Chemistry 010 is recommended.

112. General Chemistry**4 semester hours**

A continuation of Chemistry 111. Topics dealt with include: chemical equilibria and acid-base theory; chemical kinetics; nuclear chemistry; descriptive inorganic chemistry of selected elements; introduction to organic chemistry with stress on nomenclature. The laboratory work includes several weeks of qualitative inorganic analysis. Prerequisite: Chemistry 111.

201. Organic Chemistry**3 semester hours**

A comprehensive study of the principles of organic chemistry and the application of these principles to a study of the properties, preparation, and inter-relationships of the important classes of organic compounds. Laboratory required. Prerequisite: Chemistry 112 or permission of instructor. Offered on demand.

202. Organic Chemistry**3 semester hours**

A continuation of Chemistry 201. Laboratory required. Prerequisite: Chemistry 201 or permission of instructor. Offered on demand.

203. Organic Chemistry Lab**1 semester hour**

Lab for Chemistry 201. Offered on demand.

204. Organic Chemistry Lab**1 semester hour**

Lab for Chemistry 202. Offered on demand.

Communications

102. Public Speaking

3 semester hours

Includes approaching the study of speech, constructing the speech, delivering the speech, securing audience response, developing the philosophy of speech.

210. Voice and Diction

3 semester hours

A practical course in voice improvement. Concentration on the analysis of vocal delivery, use and control of the voice, and standards of articulation and pronunciation. Especially designed for students in communication and stage performance. Prerequisite: Communications 102 or permission of instructor.

Computer Science

101. Introduction to Data Processing with BASIC

3 semester hours

A historical description of computers, uses of computer in today's society, and applications of computers in various fields. Primarily for non-technical majors. Students will learn to use packages in statistics, business and word processing. Also, program construction in the BASIC language will be taught.

110. Introduction to the FORTRAN Language

3 semester hours

Introduction to programming using the FORTRAN language. The course will consist of writing programs primarily to solve mathematical and scientific problems. Prerequisite: Computer Science 101 or permission of instructor.

120. Introduction to Information Processing Systems

3 semester hours

Introduction to the techniques, principles, and concepts of modern information processing systems, intended primarily for non-technical majors. Topics include information processing packages, digital computers, programming fundamentals and languages, and implementation of computer programs.

210. Data Processing with COBOL

3 semester hours

Introduction to data processing techniques and applications. Emphasis is placed on the organization and processing of data files. The COBOL programming language is used. Prerequisite: Computer Science 110 or 120.

Contemporary Religious Experience

CRE 100.

½ semester hour

A series of lectures, musical presentations and worship programs designed to present the spiritual, scholarly and culturally broadening influence of a Christian liberal arts college. Required for graduation.

CRE 200.

½ semester hour

Same as CRE 100.

Economics

101. Personal Finance

3 semester hours

A study of the financial problems facing consumers in everyday life. Topics include budgeting, obtaining loans, record-keeping, taxes, and insurance.

200. Economic Concepts**3 semester hours**

Designed to familiarize the student with basic macroeconomic and microeconomic analyses and economic problems. Some fundamentals of international trade will be considered. Not offered for Business Administration majors. Prerequisite: Permission of instructor.

201. Principles of Economics**3 semester hours**

This course deals primarily with macroeconomics, focusing on the total performance of an economic system with changing incomes, employment, and activity of business. Areas covered include economic foundations, national income, employment, prices, economic growth.

202. Principles of Economics**3 semester hours**

This course deals primarily with microeconomics, which focuses on the way individual households and businesses behave, and the way their interactions govern the uses society makes of its productive resources. Areas covered include markets, the price system, and the allocation of resources, the redistribution of income and economic power, public goods, income redistribution, the public sector, the international economy, and a changing economic world.

Education**100. Orientation to Education****1 semester hour**

This course is designed to give students planning to major in elementary and secondary education an introduction to the field of public school education. Students serve as teacher aides in local public schools and are supervised and evaluated by school personnel. Class lectures on campus provide a background for an evaluation of the practical experience. Class periods and field work to be arranged.

221. Health Education (See HPE 221)**English****010. Developmental English****No Credit**

A developmental course in English grammar and composition for students who prove to be inadequately prepared for college-level English composition. Students whose English placement tests indicate a need for this course must complete it before enrolling for English 101. Prerequisites: none.

101. English Composition**3 semester hours**

Develops the ability to use clear, correct English in writing and speaking. Subject matter includes exercises in grammar, punctuation, mechanics, diction, and theme-writing, as well as the study of expository prose. Training in library methods is included. Prerequisites: none.

102. English Composition and Literature**3 semester hours**

A course in vocabulary building; research techniques and the writing of a documented paper; and in genres of literature, approached through technical analyses, purposes of the authors, and critical judgments of the writings. Class discussion and written themes are required. Prerequisite: English 101.

201. British Literature**3 semester hours**

A study of the field of British literature, beginning with the Anglo-Saxon period and continuing through the Restoration and Eighteenth Century periods. Major authors and their works are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

202. British Literature**3 semester hours**

A study of British literature beginning with the Romantic period and continuing through the works of the Twentieth Century. Major authors are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

211. American Literature**3 semester hours**

A study of the field of American literature, beginning with the colonial period and British influence and continuing to the present. Major authors and their works are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

220. Introduction to Creative Writing**3 semester hours**

An examination of the craft of writing and the process of critiquing selected works and the works of class members. Assigned writings in short stories, articles, or poetry. Credit cannot be used to meet English requirement for graduation. Prerequisites: English 101 and 102.

Fashion Merchandising**101. Principles of Fashion Merchandising****3 semester hours**

An introduction to the fashion cycles and their relationship with industry and economics. Examination of the periods and understanding of the psychology of fashion as well as the socio-economic importance.

102. Textiles**3 semester hours**

Emphasizes characteristic manufacturing processes and properties that affect selection and use of textiles and non-textiles. Field trips will be used to local plants to observe production and product testing as well as laboratory procedure. Fundamental weaves, finishes with emphasis on factors pertaining to quality and performance.

201. Promotion Management**3 semester hours**

The techniques of selling and procedures of media selection. The understanding of display and advertising as well as a survey of the fashion market. Consumer preferences and the use of public opinion and its effect upon sales.

202. Merchandising Management**3 semester hours**

The management of all resources necessary for successful merchandising. Finances, personnel, management as well as decision making are considered. Executive development and management techniques are studied. Prerequisite: Fashion Merchandising 211.

211. Merchandising Practicum**3 semester hours**

May be taken as a Fashion Merchandising, Retail Merchandising, or Interior Design Practicum. Includes actual work experience in a cooperating retail establishment. This cannot be completed in the summer and is not repeatable for additional credit. The student makes all arrangements for employment. The student is evaluated by the employer and completes written assignments in a workbook for the instructor. The student must register for this practicum as for any other course and attend required conferences with the instructor. Prerequisite: Permission of instructor.

Food Service Management**FS 100. Foods and Nutrition****3 semester hours**

Principles of human nutrition with emphasis on nutrition and related factors in menu planning.

FS 101. Foods**3 semester hours**

Same as HE 101.

FS 102. Food Service Practicum**3 semester hours**

Work experience in a cooperating commercial establishment. This cannot be completed in the summer and is not repeatable for additional credit. The student makes all arrangements for employment. The student is evaluated by the employer and completes written assignments in a workbook for the instructor. The student must register for this practicum as for any other course and attend required conferences with the instructor. Prerequisite: Permission of instructor.

French**101. Elementary French****4 semester hours**

For students with little or no previous study of the language. Emphasis on pronunciation and on the structure patterns of simple French sentences. A student may exempt this course, for credit, by making a satisfactory score on the achievement test and by completing French 102 or 201 with a grade of C or better.

102. Elementary French**4 semester hours**

Continues with the study of the basic sounds and structures of the French language. The sentence becomes more complex, using a variety of tenses and pronouns. A student may exempt this course, for credit, upon making a satisfactory score on the achievement test and by completing French 201 with a grade of C or better. Prerequisite: Credit for French 101.

110. Conversation for Beginners**1 semester hour**

Designed for students with little or no previous study of language. Emphasis on understanding spoken French and on forming simple questions and responses. Ideal for traveling, business, or introduction to basic courses. May not be taken for credit if the student has credit for French 201 or 202.

201. Intermediate French**3 semester hours**

Designed to give further use of all verb forms and grammatical structures previously learned and to introduce new ones. The emphasis is on varied, complex sentences. Prerequisite: Credit for French 101 and 102, or permission of instructor.

202. Intermediate French**3 semester hours**

Designed to help the student improve skills in conversation and reading. Opportunities will be provided for the student to listen to others and to demonstrate understanding by providing suitable oral responses. He will be expected to read moderately difficult French texts on many subjects. Prerequisite: Credit for French 101 and 102, or permission of instructor.

301. Survey of French Literature**3 semester hours**

A historical treatment of the main currents of French literature before 1800, with selected readings in each period. Prerequisites: Credit for French 201 and 202 or permission of instructor.

302. Survey of French Literature**3 semester hours**

A historical treatment of the main currents of French literature from 1800 until present, with selected readings in each period. Prerequisite: Credit for French 201 and 202 or permission of instructor.

Health and Physical Education

The objective of the physical education curriculum is to provide a balanced experience for all students which includes an awareness of personal physical fitness, introduction to a lifetime sport which will enable them to maintain good physical health, and appreciation of and understanding of team sports from the viewpoint of both spectator and participant, and activity which will enrich their experience of living while in college.

To accomplish this objective the requirements in physical education for all students are as follows:

1. All *students* must take one physical education course to meet graduation requirements.
2. *Varsity athletes* will receive a maximum of two semester hours credit for participation in their sport, one hour of credit for each academic year of participation. Their credit for P.E. through participation in their sport will be certified by their coach and the head of the Division of Health and Physical Education at the end of the year in which they receive the credit. To receive credit the athlete must be listed on the eligibility list for the sport for the entire season. The season will be determined by the dates on the eligibility list.
3. A student may elect as many courses in P.E. as he wishes, however, a *maximum of four semester hours credit* will be accepted for graduation.
4. *Exceptions.* Students following the one-year secretarial science curriculum will not be required to take physical education.

Veterans may exempt physical education requirements by presenting a request to the Registrar.

5. ROTC may be substituted for the Physical Education requirement.

Students will receive semester hours and grades in physical education. Grading will be on the basis of attendance, participation, and progress made in skill and understanding.

Physical Education courses numbered 201 through 205 require the use of off-campus facilities. Students in these classes pay a special fee for the use of the facilities and equipment.

101. Basketball

1 semester hour

Lectures regarding interpretation of rules, as well as floor participation in basic fundamentals and advanced systems of play.

102. Volleyball

1 semester hour

A team sport presented to give the student a knowledge, and ability as a player, of a recreational activity that may be used to develop physical and social fitness while a student and throughout adult life. Rules and basic skills will be presented as the students perform in a game situation.

103. Tennis

1 semester hour

Presents tennis in such a way that the student will develop enough skill to perform as a player and will utilize this ability in adult life. Tennis is considered one of the best "carry-over" sports and will be presented with this in mind. Singles and doubles will be played by the students.

104. Karate

1 semester hour

In Karate the student will demonstrate the basic fundamental techniques of empty hand combat as performed in International GoJu Karate-Do (Japanese Style).

105. Judo**1 semester hour**

The basic techniques of judo will be practiced in the forms of throwing and falls, grappling, and strangling.

106. Weight Lifting**1 semester hour**

Students will demonstrate values of building muscle strength, endurance, and cardiovascular pulmonary efficiency through weight training.

107. Slimnastics**1 semester hour**

Students will be given a proper insight into weight control through various exercises and nutritional eating habits. The main objective is to lose weight and maintain the loss.

108. Square Dancing**1 semester hour**

American western square dance taught at current popular club level for beginners to graduate level. Western mainstream and Plus one-plus two will be taught if students advance to this level. Some rounds will be offered for variety.

109. Aerobics**1 semester hour**

Objectives for aerobic movement include: Reaching a level of physical fitness through exercise, lowering the level of heart rate, developing personal and social interaction with others while improving skills that are life long.

111. Officiating**1 semester hour**

Students will study rules and techniques in the sports of softball, basketball, volleyball, and football. Students will train in intramural competition. This course will prepare students to become qualified as sanctioned officials in the ASA and high school league. Prerequisite: none.

112. Softball**1 semester hour**

This course will teach coeducational style softball competition. Emphasis will be placed on individual development in hitting and fielding skills. Prerequisite: none.

201. Bowling**1 semester hour**

Presented to the student with the carry-over importance stressed. It is a recreational outlet that may be participated in by young people, older adults, invalids, and handicapped people. An overall history, demonstration, student participation at the regulation bowling alley, and instructions in scoring will be given.

202. Swimming**1 semester hour**

Swimming presented as a sport and recreational activity that may be enjoyed by all, and the student is given a very thorough demonstration of the dangers and safety procedures involved in water sports. Beginners will be taught swimming for survival. Advanced students will be drilled in strokes and skill development used in the olympic games.

203. Roller Skating**1 semester hour**

Students will develop and maintain a measurable skill in roller skating as a carry-over sport in recreation.

204. Snow Skiing**1 semester hour**

Students in a concentrated course in snow skiing will spend 5 days (usually during winter holidays) at the French-Swiss Ski College in Blowing Rock, N.C. More information may be obtained from the division head of health and physical education.

205. Equitation (Horsemanship)**1 semester hour**

Students may enter this course at three levels: beginner, intermediate, or advanced. Both mounted and unmounted techniques of horsemanship will be demonstrated with about two-thirds of class time mounted and one-third unmounted. There will be groupings of five students in each class.

211. Quit Smoking**1 semester hour**

Designed for, but not limited to, students who smoke and who want to enjoy better health and break the habit of smoking. The course will include classroom presentations of facts about smoking and physical fitness activities to increase the physical vitality of the participants. A major objective of the course will be enable the smokers who enroll to break the habit. Persons who do not smoke and wish to learn how others may be helped through such a program should enroll also.

221. Health Education**3 semester hours**

A study of the systems of the human body and the diseases that affect their functions. Drugs, accidents, pollution and other environmental hazards will be viewed and related to as community and personal health problems.

History

100. Ancient to Medieval Western Civilization**3 semester hours**

A study of western civilization from the emergence of civilization in the ancient Near East until the end of the Medieval period. Emphasis will be on the contributions of antiquity to later western society and on the rise of the Christian church.

101. Modern (Western) Civilization**3 semester hours**

c. 1300-c. 1848. A survey course tracing the political and social growth of Europe from the Renaissance through the Revolutions of 1848. Lectures, readings, films, and reports.

102. Modern (Western) Civilization**3 semester hours**

c. 1848 to the present. Emphasis on such topics as the growth of nationalism and imperialism, the First World War, the inter-war years, the Second World War, the growth of new power relationships, contemporary economic and social problems, and the "have" and the "have not" nations. Lectures, readings, films, and reports.

201. United States History**3 semester hours**

1500-1877. American political and social development from the colonial period through the Reconstruction Era. Lectures, readings, films and reports. Prerequisites: none (History 101 and 102 are strongly recommended).

202. United States History**3 semester hours**

1877 to the present. Continuation of History 201. Prerequisites: none (History 101 and 102 are strongly recommended).

210. Current History**1 semester hour**

A discussion and analysis course, using material highlighted in *Newsweek* and in the news media. Students will be presented indepth reports from various sources and will be expected to participate in discussions of these events, analyzing the material presented in the reports and demonstrating their own knowledge of the subject under discussion.

Home Economics

- 101. Foods** 3 semester hours
Theory and practice in menu planning, marketing, preparation and serving of meals. A study of new equipment and appliances, together with a practical approach to meal management. Recommended for majors and non-majors.
- 112. Basic Clothing and Design** 3 semester hours
The psychological approach to the selection of clothing with emphasis upon the cultural growth and perception of the student. Laboratory work will be taught from basic stages for majors and non-majors. Prerequisites: none.
- 131. Fashion Coordination** 3 semester hours
Clothing selection, coordination, evaluation and application of art principles applied to the buying of clothing for consumers and professional buyers.
- 212. Clothing and Design (Advanced)** 3 semester hours
A more advanced study including basic tailoring. Can be elected by the student who has some skill in sewing. Basic patterns for design are used. Prerequisite: Home Economics 112 or permission of instructor.

Humanities

- 101. Myth and Symbol in Western Culture** 1 semester hour
A methods course in comparative mythology and folklore techniques. The importance of myth and symbol in the development of religious traditions, literature, and popular culture will be examined.

Interior Design

- 121. Survey of Interior Design** 3 semester hours
A historical survey of architecture, design concepts of interior space, great periods of furniture design, as a background for contemporary design principals. Includes a survey of the field of Interior Design as a profession and design terminology.
- 102. Textiles** 3 semester hours
Same as FM 102.
- 221. Interior Design Principles** 3 semester hours
Introduction to design principles and practices including perspective measuring and scaling interior spaces, scale drawing, renderings, use of blue prints, model making, and furniture and accessory selection. Fundamentals of specifications for professional presentation, business and professional standards and ethics. Prerequisite: Home Economics 121 or permission of instructor.
- 201. Promotion Management** 3 semester hours
Same as FM 201.
- 202. Merchandising Management** 3 semester hours
Same as FM 202.
- 211. Interior Design Practicum** 3 semester hours
Same as FM 211.
- 222. Perspective and Drafting** 3 semester hours
Same as Art 222.

Journalism

201. Survey of Mass Communications 2 semester hours
Introduction to the principles, philosophies, policies, and practices of the mass media and the allied professions of advertising, photography, and public relations. Prerequisite: Typing proficiency. Corequisite: Journalism 202.

202. Mass Communications Laboratory 1 semester hour
Development of media newswriting skills. Prerequisite: Typing proficiency. Corequisite: Journalism 201.

212. History and Philosophy of the Mass Media 3 semester hours
Development of the mass media in the United States from colonial times to the present. The effects of American social, cultural, political, and economic theory on the media.

221. Introduction to Broadcasting 2 semester hours
Introduction to the principles and practices of radio and television programming with special attention to newscasting. Prerequisite: Typing proficiency. Corequisite: Journalism 222.

222. Broadcasting Lab 1 semester hour
A practical laboratory in radio and television broadcasting, including script writing, program production and broadcast over campus facilities. Special attention will be given to newscasts. Prerequisite: Typing proficiency. Corequisite: Journalism 221.

233. Copyediting 2 semester hours
Skills and techniques required in preparing stories for publication. Laboratory work includes editing various kinds of copy and writing headlines. Prerequisite: Journalism 201. Corequisite: Journalism 234.

234. Copyediting Laboratory 1 semester hour
Editing skills. Corequisite: Journalism 233.

235. Reporting 2 semester hours
Covering specific news assignments and writing under deadline pressure. Prerequisite: Journalism 201. Corequisite: Journalism 236.

236. Reporting Laboratory 1 semester hour
Reporting skills. Corequisite: Journalism 235.

Note: See also course listings under Communications.

Mathematics

All students who take math courses at Anderson College are given a placement test. The student may begin mathematics study at several different levels of difficulty as illustrated below.

Math 010 is a developmental, non-credit course which prepares the student for Math 101, College Algebra, or Math 102, Precalculus. Math 101 and 103, Algebra and Trigonometry, are basic courses which may or may not transfer to a senior college. Students who enter certain programs of study, such as engineering, will find that Algebra and Trigonometry are considered pre-college studies. Math 121 and 201, Mathematical Analysis and Finite Probability are courses which are required of Business Administration students in many senior institutions. It is recommended that the student who cannot begin on this level take College Algebra in

preparation for Math 121 and 201. Math 221 and 222, Analytical Geometry and Calculus, are recommended for students who need a strong math background in preparation for their major.

009. Math Laboratory

No credit

Principles and techniques to improve speed and accuracy in arithmetic, including whole number, decimals, percents, fractions, and the checking of work. A short course.

010. Developmental Algebra

No credit

A thorough review of high school algebra through quadratic equations. Designed for students having poor backgrounds in algebra, or for the ones making low scores on the mathematics placement test. Lab required.

101. College Algebra

3 semester hours

A basic course covering sets, real numbers, operations, order, inequalities, polynomial factoring, functions, graphs, exponents, first and second degree equations, variation, and systems of equations. Prerequisites: Satisfactory grade on placement test, or completion of Math 010.

102. Precalculus

3 semester hours

The basic manipulative techniques from algebra used in calculus will be illustrated by examples and exercises taken from a calculus course. These techniques include simplifying algebraic expressions, solving equations, solving inequalities, and exponents. Other topics include functions, with emphasis on the graphs of functions, operations on functions and word problems. Prerequisite: Satisfactory score on Math placement test, or Math 010.* (Math 102 will be a prerequisite for Math 221, Calculus, and will be highly recommended for Math 121, Math Analysis, students. Credit will not be given for both Math 102 and Math 101, College Algebra.)

103. College Trigonometry

3 semester hours

An intensive study of the trigonometric functions, radian measure, identities, equations, inverse functions, solutions of right and oblique triangles, and graphs.*

*Students who must take Math 221, Analytic Geometry and Calculus I, should take Math 102 and Math 103 concurrently.

111. Math for Elementary Teachers

3 semester hours

Logic, sets, and the properties of the counting numbers, numeration systems. Prerequisites: Good mathematics background and satisfactory grade on placement test, or satisfactory completion of Math 010.

112. Math for Elementary Teachers

3 semester hours

A continuation of Math 111. Subtraction, properties of the integers, elementary number theory, rational number system, real number system. Prerequisite: Math 111.

121. Mathematical Analysis

3 semester hours

An intuitive introduction to the concepts and applications of calculus. Topics include functions and graphing, limits, tangents to a curve, differentiation and integration, maxima, minima, and area under a curve. Problem related to a variety of areas. Prerequisite: Math 101, Math 102, or satisfactory score on math placement test.

122. Multivariable Calculus

3 semester hours

Introduction to the calculus of several variables. Topics include functions of several variables, differential calculus and optimization of several variables, multiple integrals, and an introduction to difference equations. Prerequisite: Math 121 or Math 221.

131. Retailer and Consumer Mathematics**3 semester hours**

Basic ideas include checking accounts, saving accounts, borrowing, interest, installment purchases, charge accounts, home mortgages, pricing, discounts, commission, inventory, sales, purchase planning, payrolls, depreciation, and insurance. A lab is required. Prerequisite: Permission of instructor.

201. Finite Probability**3 semester hours**

An introduction to probability and statistics. Topics covered will be descriptive statistics, probability, discrete and continuous random variables, the Binomial, Poisson and Normal probability distributions. Prerequisite: Satisfactory score on math placement test or Math 101.

202. Statistics**3 semester hours**

A survey course in fundamental statistical principles with application to social sciences and other fields. Primarily designed for students who need a working knowledge of statistics. The development of the course will assume a knowledge of finite probability. Major topics include empirical frequency distributions, computation of descriptive statistics, basic statistical inference including estimation and testing of hypotheses, regression and correlation analysis, and contingency tables. Prerequisite: Math 201.

221. Geometry for Elementary School Teachers**3 semester hours**

An informal treatment of aspects of geometry which are relevant to the elementary school curriculum. The topics considered include congruence, measure of segments and angles, constructions, parallels and parallelograms, similarity, space geometry, area and volumes, and measurements related to circles. (Open only to Elementary Education majors.) Prerequisite: Good mathematics background and satisfactory grade on placement test, or satisfactory completion of Math 010.

221. Analytic Geometry and Calculus I**4 semester hours**

An introduction to differential and integral calculus. Topics include limits, differentiation and its applications, integration and its applications to area, exponential and logarithm functions, and sine and cosine functions. Prerequisite: Math 102. Corequisite: Math 103.

222. Analytic Geometry and Calculus II**4 semester hours**

A continuation of Math 221. Areas covered are trigonometric and inverse trigonometric functions, techniques of integration, volumes, indeterminate forms, improper integrals, sequences, and series. Prerequisite: Math 221.

223. Calculus with Several Variables**4 semester hours**

A continuation of the study of the calculus. Topics include real valued functions of several variables, multiple integration, differential calculus of functions of several variables, and vector field theory. Prerequisite: Math 222.

241. Introduction to Discrete Methods**3 semester hours**

An introduction to elementary methods of discrete mathematics with applications to computer science. Topics include mathematical logic, methods of proof, program correctness, theory of sets, relations, functions, mathematical induction, closure operations, order relations, equivalence relations, and basic concepts of cardinal arithmetic. Prerequisite: Math 222.

Military Science (Army ROTC)

101. Fundamentals (Basic)

1 semester hour

A study of the evolution, organization, and mission of the Reserve Officers' Training Corps, the Department of Defense, and the United States Army. A detailed study of small units and an introduction to first aid. Leadership Laboratory periods provide training in basic drill and marksmanship.

102. National Defense (Basic)

1 semester hour

An introduction to the causes and principles of war and the evolution of weapons and warfare. Current events seminar, a study of leadership traits, and a preview of special army career opportunities. Leadership Laboratory periods are oriented towards Basic Drill and the army physical training programs.

201. Introduction to Operation and Basic Tactics and

Map and Aerial Photograph Reading (Basic)

1 semester hour

An introduction to the organization, principles, and fundamentals of small unit tactics, emphasizing the importance of fire and maneuver. Interpretation and use of maps and aerial photographs in study and evaluation of terrain. Leadership Laboratory periods provide a practical application of map reading and leadership.

202. American Military History (Basic)

1 semester hour

A survey of American military history from the origins of the American Army to the present, with emphasis on the factors which led to the organizational, tactical, logistical, operational, strategic, social and similar patterns found in our present-day Army. Leadership Laboratory periods provide a practical application of small unit tactics and leadership.

Music

Anderson College offers the Associate of Fine Arts degree in music and is a member of the National Association of Schools of Music. The AFA degree in music is a university parallel transfer program in either voice, keyboard, or instrumental music. The recommended curriculum in music is listed with the other recommended curricula of the academic program. The music student will receive academic advising from the music faculty which will develop an individual course of study for the student depending upon the senior college choice and the major field of music best suited for the student.

The music department offers activities which are open to qualified students other than those who major in music. The Anderson College Concert Choir, Concert Band, Jazz Ensemble, InnerAction Singers, Anderson Symphony Orchestra, and the Iris Walker Hand Bell Choir, are open to any student wishing to audition for membership. Student concerts, guest and faculty recitals, seasonal music programs, and the Anderson County Community Concert Series all provide opportunities for musical enjoyment, growth, and education for students, faculty, staff, and guests of the college.

Admission Requirements: In addition to meeting the general requirements of the college for admission, students must complete the following requirements: (1) Audition in the principal applied area. These auditions may be taken during scholarship auditions, freshman orientation week, or by appointment with the Chairman of the Fine Arts Division. (2) Take a music theory placement examination during freshman orientation week.

Applied Music Study: The Music Department offers applied lessons in four levels of difficulty: Performance, Principal, Pre-Principal and Secondary. The Performance Major level is for the student who is primarily interested in performance. The requirements for this program are of the highest level and admission is gained after an extensive audition before the music faculty. The Principal area is for those planning to major in music education, church music, music theory and composition and music therapy at a four-year institution. The Pre-Principal area is for those who have not reached the freshman principal level of competency, advanced secondary music majors, and advanced non-music majors. The Secondary area is for those music majors working in their secondary applied area and for non-music majors.

Juries: All students taking applied lessons are required to take a jury examination at the end of each semester of study. The jury exam grade will constitute 25% of the final grade.

Introduction to Music/Music Recital: All students taking applied lessons are required to maintain a certain percentage of attendance at student, faculty, and guest recitals. Music majors are required to attend 80 percent of the recitals, while non-music majors are required to attend 60 percent. In addition to the recital requirements, applied music students are required to attend a certain number of outside concerts.

Student Recital Performance: All students on the Performance and Principal levels of competency and others selected by their teachers will perform once each semester on the student recital hour.

Keyboard Proficiency Examination: Music majors may choose to take the keyboard proficiency exam so as to have the opportunity to study in another secondary area, and they will have that opportunity if they pass the exam. The exam will consist of all major and minor scales hands together one octave, the primary chord progressions in all major and minor tonalities, simple folk songs with simple harmonizations, sight reading of simple hymns of up to two flat and two sharps difficulty, and repertoir up to single movements of Clementi sonatina difficulty.

Freshman and Sophomore Recitals: Although it is not a requirement for graduation with the AFA degree in music, a freshman or sophomore music major may give a recital upon the recommendation of his applied teacher. The length of the recital will vary between fifteen and twenty-five minutes.

Music Courses

Music Theory

100. Basic Music Theory

2 semester hours

Introduction to music reading, including notes, scales, keys, intervals, and rhythm. The course includes a small amount of sight singing, ear training, and keyboard harmony. This course is designed for non-music majors who desire additional information about the theory of music. This course is not open to music majors for credit. Offered both semesters upon demand.

101A. Elementary Written and Keyboard Harmony

3 semester hours

A rapid review of the fundamentals of music, such as key signature, scales, time signatures and intervals. The course is a study of definitions, tonality and its structure, triads in root position with correct doublings, spacing and voice leading, and triads in first and second inversions. Emphasis will be placed upon keyboard harmony. Prerequisite: Passing score on Music Theory Placement Test.

101B. Elementary Written and Keyboard Harmony **3 semester hours**

This course has the same goals and objectives as 101A and will cover the same materials. It is designed for those music majors who indicated through the music theory placement test that they need further instruction in the fundamentals of music theory. Prerequisites: none.

102. Elementary Sight Singing and Ear Training **1 semester hour**

This course is designed for the music major's first course in elementary sight singing and ear training. Emphasis is placed upon melodic, harmonic and rhythmic materials. Prerequisites: none.

103. Elementary Written and Keyboard Harmony **3 semester hours**

Continuation of Music Theory 101. Phrase structure and cadences, harmonic progressions, technique of harmonization, non-harmonic tones, dominant seventh chords and elementary modulations. Continued emphasis is placed upon keyboard harmony. Prerequisite: Music 101.

104. Elementary Sight Singing and Ear Training **1 semester hour**

Continuation of Music Theory 102. Continued emphasis is placed upon more advanced coordination of melodic, harmonic, and rhythmic materials and their application through sight singing and ear training. Prerequisite: Music 102.

110. Music Appreciation (For Non-Music Majors) **3 semester hours**

Emphasis on perceptive and enjoyable listening to music from various periods of Western Art and popular musics. Representative types and forms are listened to from recordings and live concerts in and out of class. South Carolina teacher's certificate requirement. Prerequisite: none.

111. Introduction to the Study of Music **½ semester hour**

Designed for the freshman music major and will include an introduction to the AC Library and its musical holdings; a survey of career opportunities; introduction to the instruments of the symphony orchestra, their timbres; and construction; a survey of standard musical terms and symbols; an introduction to basic conducting patterns; a survey of the major musical forms, the periods in which they were popular, and the major composers of each form; an introduction to the art of listening to music and the listening to disk recordings of major compositions; an introduction to the technique of bell ringing and participation in a bell choir ensemble; and participation in a recorder ensemble.

112. Introduction to the Study of Music **½ semester hour**

A continuation of Music 111. Prerequisite: Music 111 or permission of instructor.

201. Advanced Written and Keyboard Harmony **3 semester hours**

Introduction to seventh chords, non-harmonic tones and secondary dominants, modulation to all keys and the use of borrowed chords. Advanced skill in keyboard harmony will be emphasized. Prerequisite: Music 103 or placement test.

202. Advanced Sight Singing and Ear Training **1 semester hour**

A continuation of Music Theory 104. Advanced materials are presented so as to place emphasis upon the application of melodic, harmonic, and rhythmic materials through sight singing and ear training. The difficulty of materials will parallel the level of work done in Music Theory 201. Prerequisite: Music 104 or placement test.

203. Advanced Written and Keyboard Harmony 3 semester hours
Continuation of Music 201. Augmented sixth, neapolitan sixth, and other altered chords. Chromatic mediants, ninth, eleventh, and thirteenth chords. An introductory study is made of late nineteenth century and twentieth century compositional techniques. Advanced skill in keyboard harmony will continue to be given emphasis. Prerequisite: Music 201.

204. Advanced Sight Singing and Ear Training 1 semester hour
A continuation of the skills developed in Music Theory 202. Emphasis will be placed upon an advanced degree of skill in sight singing and ear training through the use of melodic, harmonic, and rhythmic materials. The difficulty of materials will parallel the level of work done in Music Theory 203. Prerequisite: Music 202.

211. Introduction to Music History and Related Literature 2 semester hours
Historical survey of music history and literature with emphasis on representative forms and composers. This course begins with primitive and ethnic music and goes through the baroque period. Prerequisites: Music 101, 102, 103, 104.

212. Introduction to Music History and Related Literature 2 semester hours
A continuation of Music 211 covering the romantic through the modern and contemporary periods of western art music. Prerequisites: Music 101, 102, 103, 104.

Ensemble Courses

A maximum of 4 semester hours credit in music ensemble shall be counted toward graduation. (This would be the equivalent of four semesters in choir and four semesters of stage band.)

The ensemble courses involved are: College Choir, InnerACtion Singers, Wind Ensemble, Stage Band, Symphony Orchestra and Bell Choir.

Music students must audition for placement in either the choir or an instrumental ensemble. Students who have voice, piano, or organ as their major applied field must earn two semester hours of credit in choir. Students who have instrumental music as their applied major emphasis must earn two semester hours of credit in an instrumental ensemble.

120. College Choir ½ semester hour
Fundamental principles of choral singing, correct pronunciation, purity of tone and elasticity of rhythm are stressed. Repertoire includes church music, part songs, popular music, and secular choruses. Membership is open to all who qualify. 3 class periods per week plus special rehearsals, performances, and music department tour. Prerequisite: Audition. Repeatable.

121. InnerACtion Singers ½ semester hour
This small ensemble studies and performs contemporary Christian music and musicals. The small vocal ensemble will act as public relations organization for Anderson College as well as a group for learning correct choral techniques. 2 class periods per week, special rehearsals, performances and music department tour. Prerequisites: Audition and enrollment in MUS 120. Repeatable.

122. Concert Band**½ semester hour**

Fundamentals of instrumental performance techniques, an increased knowledge of band literature, and a development of individual and group proficiency are the major goals of this performance organization. The Concert Band is open to all Anderson College students with an instrumental background. Smaller instrumental groupings are organized according to need and availability. 2 class periods per week, special rehearsals, and college, public school and public performances. Prerequisite: Audition. Repeatable.

123. Jazz Ensemble**½ semester hour**

The Jazz Ensemble attempts to reach the same musical goals as those set for the Concert Band. The major difference between the two groups is the literature studied and performed. The Jazz Ensemble member will develop an increased knowledge of big band, jazz, and popular music literature. Smaller jazz groups can be organized from the larger band according to need and availability. The Jazz Ensemble is open to all Anderson College students with an instrumental background. 2 class periods per week, special rehearsals, and college, public school and public performances. Prerequisite: Audition. Repeatable.

124. Iris Walker Handbell Choir**½ semester hour**

Fundamentals of handbell ringing are discussed and practiced. A wide variety of handbell repertoire is performed. Membership is open to the sophomore theory class and to all others who qualify. 3 periods of practice per week plus special rehearsals, performances alone and with College Choir and InnerACtion, and music department tour. Prerequisite: Member of sophomore theory class or audition. Repeatable.

125. Anderson Symphony Orchestra**½ semester hour**

An area-wide symphony orchestra made up of adults, college-age young people and selected high school students. It performs an average of three concerts a year. Anderson College students selected for this group by audition may elect to take this ensemble as an elective, while string players enrolled at Anderson College will perform in this group as their instrumental ensemble. 1 class period from 7:30-9:30 p.m. on Monday evening, special rehearsals and performances through the year. Prerequisite: Audition. Repeatable.

Applied Music Course

The Music Department offers private and/or class lessons in piano, organ, voice, stringed and band instruments. The status levels of these courses appear above in the section entitled Applied Music Study.

Practice and lesson length: MUS 134, 135, 244 and 245: two 45-minute lessons a week and fourteen hours practice a week. MUS 132, 133, 232 and 234: one sixty-minute lesson a week and ten hours practice a week. MUS 131: One sixty-minute lesson a week and eight hours practice a week. MUS 130: One one-half hour lesson a week and five hours practice a week.

Listed below are the applied area courses and representative literature for music majors in piano, organ, voice, a selected stringed instrument and selected band instruments. Information on the other levels of applied lessons can be obtained from the music faculty member teaching in that area.

Literature for all MUS 134, 135, 244 and 245 courses will be individually selected for each student.

All applied courses with the exception of MUS 134, 135, 244 and 245 are repeatable.

001. Introduction to Music and Recital**no credit**

This series of music lectures, class lessons and recitals are held each Wednesday during the semester. Careers in music, music terms and fundamentals, music forms are some of the subjects covered in the lectures. Each applied teacher will have class lessons during this Wednesday period once a month. Student recitals, faculty recitals, guest recitals, and freshman recitals will comprise the other Wednesday period. 4 Wednesday classes per month. Repeatable.

Piano**130. Pre-Principal Music Major, Secondary Music Major
and Non-Music Majors in Piano****1 semester hour****131. Pre-Principal Music Major, Advanced Secondary Music Major
and Advanced Non-Music Majors in Piano****2 semester hours**

Scales, arpeggios, technical studies; Bach, Clementi, and Mozart sonatinas; appropriate 19th and 20th century repertoire.

132 and 133. Freshman Piano Principal Majors**2 semester hours**

Bach Two Part Inventions: Haydn, Mozart, Beethoven easier sonatas; appropriate 19th and 20th century repertoire.

134 and 135. Freshman Piano Performance Majors**3 semester hours****232 and 233. Sophomore Piano Principal Majors****2 semester hours**

Bach, Two and Three Part Inventions, Well-Tempered Clavier, Haydn, Mozart, Beethoven Sonatas, romantic and modern compositions.

234 and 235. Sophomore Piano Performance Majors**3 semester hours****Voice****140. Pre-Principal Music Major, Secondary
Music Major and Non-Music Majors in Voice****1 semester hour****141. Pre-Principal Music Major, Advanced Secondary Music
Major and Advanced Non-Music Majors in Voice****2 semester hours****142 and 143. Freshman Voice Principal Majors****2 semester hours**

Primary aims are mental and physical coordination in singing, vocal technique, freeing of the voice, placement, support, and flexibility. Song materials such as Passing by Purcell, Caro Mio Ben by Giardani, Sure on this Shining Night by Barber, and Setum ami by Pergolesi are studied.

144 and 145. Freshman Voice Performance Majors**3 semester hours****242 and 243. Sophomore Voice Principal Majors****2 semester hours**

A continuation of vocal techniques is emphasized. Song materials such as The Owl is Abroad by Purcell, Come Unto Him by Handel, Die Lotusblume by Schumann, Beau Sor by Debussy and Silent Noon by Vaughan Williams are studied.

244 and 245. Sophomore Voice Performance Majors**3 semester hours**

Organ

- 150. Pre-Principal Music Major, Secondary Music Major and Non-Music Major in Organ** 1 semester hour
- 151. Pre-Principal Music Major, Advanced Secondary Music Major and Advanced Non-Music Majors in Organ** 2 semester hours
- 152 and 153. Freshman Organ Principal Majors** 2 semester hours
Gleason: Method of Organ Playing; Bach: Eight Little Preludes and Fugues, Orgelbuchlein, Preludes and Fugue in E Minor (Lesser) Fugue in G Minor, chorale, Herzlich thut mich verlangen; Dupre; Antiphon: hymn-playing.
- 154 and 156. Freshman Organ Performance Majors** 3 semester hours
- 252 and 253. Sophomore Organ Principal Majors** 2 semester hours
Bach: Schubler Chorales, Trio Sonato No. 1 in E Flat, Orgelbuchlein; Buxtehude: Prelude, Fugue and Chaconne; Frescobaldi: Toccata per l'Elevazione; Brahms: Chorale preludes; Franck: Cantabile.
- 254 and 255. Sophomore Organ Performance Majors** 3 semester hours

Band Instruments

- 160. (followes by instrument).**
Pre-Principal Music Major, Secondary Music Major and Non-Music Majors in Instrumental Music 1 semester hour
- 161. (followed by instrument).**
Pre-Principal Music Major, Advanced Secondary Music Major, Advanced Non-Music Majors in Instrumental Music 2 semester hours
- 162 and 163. (followed by instrument).**
Freshman Instrumentalist Principal Majors 2 semester hours
- Freshman Flute Principal** 2 semester hours
Study of scales and arpeggios. Studies from Anderson, Altes, or Boehm; Handel Sonatas or equivalent.
- Freshman Trumpet Principal** 2 semester hours
Studies in phrasing, general technical problems, tonguing, scales and transposition. Etudes by Arban, Clarke, and Schlossberg. Solos by Ropartz, Fitzgerald and other pieces of similar difficulty.
- Freshman Trombone Principal** 2 semester hours
Scales and tonguing problems. Etudes and technical studies from Arban, Cornette, Rochut Melodious Etudes Book I Mantia the Trombone Virtuoso. Beginning studies in tenor clef. Solos by Bach, Barat and other pieces of similar difficulty.
- 164 and 165. (followed by instrument).**
Freshman Instrumentalist Performance Majors 3 semester hours
- 262 and 263. (followed by instrument).**
Sophomore Instrumentalist Principal Majors 2 semester hours

Sophomore Flute Principal 2 semester hours
Study of scales and arpeggios in various articulations. Technical studies from Andersen. Bach sonatas and Telemann sonatas or equivalent.

Sophomore Trumpet Principal 2 semester hours
Continuation of technical studies, transposition and scales. Study of excerpts from orchestral literature. Etudes from and by Schlossberg, Clarke and Sachse. Solos by Goeyens, Balay, Clergue and other pieces of similar difficulty.

Sophomore Trombone Principal 2 semester hours
Continuation of scales and tonguing problems. Etudes, technical and legato studies from Cornette, Mantia, Blume, Rochut Book II, and Arban. Continuation of clef studies. Solos by Guilmant, Barat, McKay and other pieces of similar difficulty.

264 and 265. (followed by instrument).
Sophomore Instrumentalist Performance Majors 3 semester hours

Harpsichord

170. Harpsichord 1 semester hour
Pre-principal music major, secondary music major and non-music major in harpsichord. This is an introductory course to the harpsichord and harpsichord playing. Materials covered will include articulation, fingering, mechanics of the instrument, and tuning and care of the harpsichord. Repertory will include short pieces by Bach, Telemann, Couperin, Scarlatti, and Rameau, among others. Prerequisite: Same audition as required of organ students. Repeatable.

Guitar

**180. Pre-Principal Music Major, Secondary Music Major
and Non-Music Majors in Guitar** 1 semester hour

**181. Pre-Principal Music Major, Advanced Secondary Music Major,
Advanced Non-Music Majors in Guitar** 2 semester hours

182 and 184. Freshman Guitar Principal Majors 2 semester hours

283 and 284. Sophomore Guitar Principal Majors 2 semester hours

Philosophy

101. Introduction to Philosophy 3 semester hours
A survey of basic philosophical issues and problems. Representative issues and works of important philosophers are treated. Students are introduced to modes of thinking and philosophical inquiry.

Physics

101. Introduction to Physics 4 semester hours
A study of several aspects of the physical world, with an emphasis on energy sources and conversion. Related topics include motion, friction, sound, light and electricity. Laboratory required.

103. Astronomy**4 semester hours**

An introduction to worldviews of various cultures, sky pattern identification, our solar system, stars and star clusters, nebulae and galaxies. Laboratory required.

151. General Physics I**4 semester hours**

A study of kinematics, statics, vectors, energy, momentum and heat. Laboratory required. Prerequisite or corequisite: Math 103.

152. General Physics II**4 semester hours**

A study of electricity, magnetism, wave motion, sound, light and quantum theory. Laboratory required. Prerequisite: Physics 151.

201. College Physics I**4 semester hours**

A calculus-based course covering kinematics, Newton's Laws, oscillatory motion, energy, rotational motion and waves. Laboratory required. Prerequisite or corequisite: Math 221 or permission of instructor.

202. College Physics II**4 semester hours**

Topics include heat and thermodynamics, electric field and potential, magnetic fields, electromagnetic induction, electromagnetic waves, optics. Laboratory required. Prerequisite: Physics 201.

Political Science

101. American National Government**3 semester hours**

A study of the constitutional basis of our national government followed by a survey of its organization, functions, and services. Selected problems and attention to current affairs are included.

102. State and Local Government**3 semester hours**

A survey of the constitutional basis, structure, and functions of state and local governments in the United States. Prerequisites: Political Science 101 or permission of instructor.

Psychology

101. General Psychology**3 semester hours**

An introductory survey course of the scientific study of human behavior, including its history and methodologies. All areas of psychology such as learning, perception, motivation, and emotions are explored in the light of human growth and maturity. The study of man's abilities as well as his emotional reaction to frustration gives added insight into ego defense mechanisms, mental health and mental illness.

201. Child Growth and Development**3 semester hours**

The physical, mental, and emotional development of the child from conception through pre-adolescent period. The significances of a child's relationship to his parents and peers are reviewed as they relate to the child's concept of himself. Emphasis is placed upon the factors contributing to the emotional health of the normal child. Prerequisite: Psychology 101.

203. Adolescent Growth and Development**3 semester hours**

A study of the development during the adolescent years including the biological development, the emotional development, and the social relationships giving particular attention to the adjustment of youth. Prerequisite: Psychology 101.

205. Psychology of Human Development**3 semester hours**

A course in life span development which views life as a series of creative, related, but distinctive phases that permits persons to continue growing and searching for new meaning and levels of happiness throughout the life span and during the process of dying.

211. Personality**3 semester hours**

A study of personality in personal and social adjustment. Emphasis is placed upon motivation in human goals and the dynamics in adjustment demands, as well as the faulty patterns of adjustment. The dynamics of adjustment are applied to achieving intellectual, emotional and social competence in group living, marriage, and vocation. Prerequisite: Psychology 101.

Reading

010. Reading**no credit**

Non-credit developmental (remedial) course *required* for those students whose reading test scores indicate a need for the course.

101. College Reading**3 semester hours**

Designed to improve reading and study efficiency. The class size is small, enabling each student to have his/her reading and study skills diagnosed and to be provided individualized instruction. In class, the student works in several college-oriented programs which stress comprehension, vocabulary, and speed. Students also receive lessons in listening skills and information on how to study.

101H. Honors Reading**3 semester hours**

Designed to help excellent students become superior students. Each student is thoroughly pre-tested and begins work at his/her own level of achievement, with specific goals set for each individual. Admission to the course is by invitation only. Enrollment is limited and open only to those students who have a 3.5 or better GPA. Prerequisite: permission of instructor.

102. College Reading**2 semester hours**

A continuation of Reading 101, designed to increase further the student's vocabulary, comprehension, and rate of reading. Special work with a controlled reader is available, and specific training in listening and note-taking is given. Prerequisite: Reading 101.

102H. Honors Reading**2 semester hours**

A continuation of Honors Reading 101H, with emphasis on supervised, independent study. Students, working closely with the instructor, establish individual goals and plan their class time accordingly. Prerequisite: Reading 101H.

110. Learning Skills**2 semester hours**

Designed to help students with average and above average reading ability approach college work more efficiently. Emphasis on development of reading rate flexibility, preparation for exams, test-taking skills, note-taking skills, and an organized approach to reading and study. Includes an in-depth study of the process by which specific information is obtained from the reading material. Specific methods will be presented on solving word problems in other disciplines. Methods will be demonstrated by faculty members of other departments where word problems are involved.

Religion

101. Old Testament History

3 semester hours

The aim of this course is to give a clear and consecutive view of Old Testament history in its broad outlines.

102. New Testament History

3 semester hours

This course is introduced by a study of Roman world at the time of Christ. An account of Christ's life and teachings forms the most important part of the work. This is followed by an outline of apostolic history.

111. Religion and Contemporary Culture

3 semester hours

An exploration of religious thought, traditions, and values within the contemporary Christian context. Begins with a definition of religion, and students explore various forms of religious experience and expression, knowledge of God, religious understanding of personhood, and ethical issues. Prerequisite: Religion 101 or 102.

131. Dimensions of Ministry

1 semester hour

This In-Service Guidance course will introduce the student to what is involved in Christian ministry. Credit cannot be used to meet six hours in Religion required for graduation.

132. The Helping Process

1 semester hour

Students in the In-Service Guidance program will review the social dimensions of ministry, individual concerns, and relationships. Credit cannot be used to meet six hours in Religion required for graduation.

201. The Life and Teachings of Jesus

3 semester hours

A survey of the life and ministry of Jesus and an interpretation of His teachings. Some attention is given to the approaches to the study of the life of Jesus developed in the present century. Prerequisite: Religion 101 or 102.

202. The Life and Letters of Paul

3 semester hours

A survey of the life of Paul with special attention given to an exposition of Paul's letters. Prerequisite: Religion 101 or 102.

211. Old Testament Prophets

3 semester hours

A study in the prophetic literature of the Old Testament in its historical setting. Special attention is given to the interpretation of selected texts. Prerequisite: Religion 101.

212. Hebrew Poetry and Wisdom Literature

3 semester hours

Includes a description of the elements of Hebrew poetry and nature of wisdom literature. Selected portions of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon are investigated. Prerequisite: Religion 101.

221. Christian Doctrines

3 semester hours

A study of the basic beliefs of Christians with special reference to Baptist emphases. Prerequisite: Religion 101 or 102.

231. Vocations in Ministry

1 semester hour

Reviews the requirements and functions for the various professional and opportunities in ministry. Designed for In-Service Guidance students. Credit cannot be used to meet six hours in Religion required for graduation.

232. Baptist History and Polity**1 semester hour**

A survey of Baptist history from the beginning to the present day with emphasis on the development of church organization and structure. For students in the In-Service Guidance program. Credit cannot be used to meet six hours in Religion required for graduation.

Retail Merchandising**101. Principles of Retail Merchandising****3 semester hours**

Same as FM 101.

102. Textiles**3 semester hours**

Same as FM 102.

201. Promotion Management**3 semester hours**

Same as FM 201.

202. Merchandising Management**3 semester hours**

Same as FM 202.

211. Merchandising Practicum**3 semester hours**

Same as FM 211.

Sociology**201. Introductory Sociology****3 semester hours**

A reasonably compact survey of the main cultural factors and social structures of society. Basic concepts and descriptive materials are presented. Prerequisites: none.

202. Social Problems**3 semester hours**

Contemporary social problems in the United States are presented, along with the scientific procedures by which these problems continue to be studied. Prerequisite: Sociology 201 or permission of instructor.

203. Marriage and the Family**3 semester hours**

A one semester course which focuses upon the American family. Various cross-cultural emphases are made but attention will be upon the various historical, religious, cultural and sociological factors of the contemporary family in the United States. Prerequisite: Psychology 101 or Sociology 201.

Spanish**101. Elementary Spanish****4 semester hours**

For students with little or no previous experience with the language. The basic approach to this course is centered around the grammatical structure of the Spanish language and its pronunciation. A student may exempt this course, for credit, by making a satisfactory score on the placement test and by completing Spanish 102 with a grade of C or better.

102. Elementary Spanish**4 semester hours**

A continuation of Spanish 101. The grammatical concepts studied previously are expanded here for a better understanding of the language. Upon completion of this course the student will have acquired a fundamental basis of the grammatical structures and sounds of the Spanish language. A student may exempt this course, for credit, upon making a satisfactory score on the placement test and by completing Spanish 201 with a grade of C or better. Prerequisite: Credit for Spanish 101.

201. Intermediate Spanish**3 semester hours**

Intended to help the student to apply his grammatical skills through the reading and writing of the Spanish language. The short reading selections should help the student to increase his present vocabulary. Prerequisites: Credit for Spanish 101 and 102 or placement test.

202. Intermediate Spanish**3 semester hours**

A continuation of Spanish 201, includes an additional selection of reading materials, but its emphasis is placed upon the speaking aspect of the language. The oral-aural practice of this course enables the student to participate in conversational Spanish. Prerequisite: Credit for Spanish 201 or permission of instructor.

Theatre**101. Theatre Production****1 semester hour**

Technical aspects of play production: lighting, staging, makeup, costumes, set design and construction. Students will work a minimum of 42 hours in an acting or technical capacity on a major production. May be repeated for credit, credit hours earned for this course not to exceed one hour per semester. A maximum of four semester hours for this course may be presented for graduation.

211. Theatre Appreciation**3 semester hours**

An introductory course to the study of the theatre. Employing a historical approach, students will become acquainted with the general overview of the theatre, including acting, directing, scene design, costume, lighting, playwriting, management, and criticism.

212. Beginning Acting**3 semester hours**

The basic techniques and exercises employed in developing physical actions into the inner resources used in character creation. The Stanislavsky system is emphasized. Students participate in one-act and major theater productions.

Personnel

Trustees

Terms expiring in 1983

Rev. Robert H. Freeland Simpsonville
Dr. Herbert C. Garrett Camden
Mrs. Murdock MacLennon Charleston

Terms expiring in 1984

A. Reese Fant Anderson
J. Louis Forrester Anderson
Kenneth N. Vickery Clemson
Marc C. Westbrook West Columbia

Terms expiring in 1985

Patrick Lee Baughman (*Chairman*) Hilton Head Island
Rev. Stuart A. Kersey Gaffney
Samuel Thrift Seneca
Dr. W. L. Williams Columbia

Terms expiring in 1986

Mrs. Marvin B. Collins Anderson
Dr. E. P. Ellis Anderson
T. Ree McCoy, Jr. Anderson
Rev. Charles W. Schacklette Anderson

Terms expiring in 1987

Lewis C. Barker Greenville
John C. Shiflett, Jr. McCormick
Mickey A. Walker Anderson
G. Edward Welmaker Easley

Honorary Life Trustee

Dr. Thomas R. Gaines Anderson

Officers of Administration

Mark L. Hopkins, President

B.A., South East Missouri State University; M.Ed., University of Missouri; Ed.D., University of Missouri. (1982)

Paul A. Talmadge, Vice President and Academic Dean

B.A., Samford University; M.R.E., Southwestern Baptist Theological Seminary; D.R.E., Southwestern Baptist Theological Seminary; Further study, Birmingham Southern College. (1969)

B. J. Taylor, Vice President for Business Affairs

A.A., Anderson College; B.A., Furman University; Further study, Columbia Theological Seminary, University of Kentucky. (1972)

Richard H. Franklin, *Vice President for Student Development*

A.A., Anderson College; B.A., Furman University; M.Div., Southern Baptist Theological Seminary, further study, University of South Carolina. (1974)

Walter E. Dahlgren, *Vice President for Development*

B.S., Georgia Institute of Technology. (1974)

Charles Richard Roberts, *Assistant Academic Dean and Registrar*

A.A., Anderson College; B.A., Furman University; M.Div., Southern Baptist Theological Seminary; Ed.D., Nova University; further study, University of Minnesota. (1971)

Robert Lee Richardson, *Assistant Academic Dean and Director of Special Programs*

A.A., Campbellsville College; B.A., Samford University; B.S., Southern Baptist Seminary; M.Div., The Southern Baptist Seminary; M.Ed., University of Georgia; Ph.D., University of Georgia. (1976)

Faculty

Samuel Arguez, *Spanish*

B.A., Wayland Baptist College; M.A., Texas Tech University; Ph.D., University of Missouri. (1973)

Annie Frances Blackman, *Librarian*

A.A., Anderson College; A.B., Winthrop College; M.S., Florida State University. (1969)

A. Frank Bonner, *English*

B.A., Furman University; M.A., University of Georgia; Ph.D., University of North Carolina. (1974)

James C. Boykin, *Physical Education*

B.A., Appalachian State University; Further study, University of South Carolina. (1979)

John Klenner Boyte, *Business Administration*

B.A., Appalachian State University; M.A., Appalachian State University; Further study, Purdue University. (1966)

Ruth Parlier Boyte, *Business Education*

B.S., Appalachian State University; M.A., Appalachian State University. (1966)

William McCollister Bridges, *Music*

B.A., Furman University; B.D., Southern Baptist Theological Seminary; M.S.M., The Southern Baptist Theological Seminary; Further study, University of Indiana, Florida State University. (1964)

Anita Jubin Brown*, *Music*

A.A., Anderson College; B.A., University of South Carolina; B.Mus., University of South Carolina; M.F.A., University of Georgia. (1974)

Robert Edward Burks, *Religion*

B.A., Mercer University; B.D., The Southern Baptist Theological Seminary; Th.M., The Southern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary. (1965)

Edward Perry Carroll, *Music*

B.M., Baylor University; M.C.M., The Southern Baptist Theological Seminary; Ed.D., New Orleans Baptist Theological Seminary. (1975)

Frankie I. Childress*, *Business Education*

B.S., Winthrop College, M.Ed., University of South Carolina. (1976)

James Wylie Clark, *Music*

B.M., Mississippi College; M.M., Southern Methodist University; Further study, University of Georgia. (1970)

Jerry A. Clonts, *Biology*

B.S., Jacksonville State College, M.A., George Peabody College; Ph.D., Mississippi State University. (1974)

Faye Penland Cowan, *English*

B.A., Erskine College; M.A., Clemson University; Further study, Erskine College. (1962)

Douglas Lee Davison, *English*

A.A., Anderson College; B.A., Furman University; M.A., Clemson University; Further study, The Southern Baptist Theological Seminary. (1979)

Jacque W. Davison, *Mathematics*

A.A., Anderson College; B.A., Clemson University; M.S., Clemson University. (1978)

Randall T. Dill, *Computer Science*

B.S., Berea College; M.S., Clemson University. (1974)

Brenda Nicholson DuBose, *Assistant Librarian*

B.A., Tift College; M.A., Appalachian State University. (1969)

John Edwards, Jr., *Physical Education*

B.S., Stetson University; M.A., University of Maryland. (1978)

Carl Dean English, *Sociology*

A.A., Anderson College; B.A., Erskine College; Th.M., The Southern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary; Further study, University of Georgia. (1967)

Alice D. Awtrey Fay, *Chemistry*

A.B., Radcliffe College; Ph.D., University of California; Postdoctoral Fellow, Cornell University. Further study, Southern Illinois University; University of Georgia. (1974)

Robert P. Franks, *Business Administration*

A.A., Anderson College; B.S., Clemson University; M.A., Clemson University; Further study, University of South Carolina, University of Georgia; Further study, Clemson University, Furman University. (1980)

Robert Hermann Fries, *Physics and Computer Science*

A.B., Middlebury College; M.S., Rensselaer Polytechnic Institute. (1974)

Mark Fuller, *Communications*

B.A., Samford University; M.F.A., University of North Carolina-Greensboro. (1983)

Lymon Golden*, *Music*

B.M., Lander College. (1981)

Nancy Guest Hanley, *Reading*

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Robert Heritage, *Music*

B.A., Louisiana College; M.M. Ed., Mississippi College; Further Study, University of Southern Mississippi. (1983)

Elizabeth Tate Higgins, *Mathematics*

B.S., University of North Carolina; M.S., Clemson University. (1979)

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A.A., North Greenville Junior College; B.A., Cumberland University; M.Ed., Furman University. (1974)

Shirley Revan Jacks, *French*

A.A., Mars Hill College; B.A., Carson-Newman College; M.A., University of North Carolina; Ph.D., University of Georgia; Further study, Bob Jones University, University of Tennessee, Furman University, Converse College, University of South Carolina. (1964-71), (1972)

Dennis Warren James, *English*

B.A., Clemson University; M.A., Clemson University; Further study, University of Georgia. (1970)

John E. Johnson*, *Music*

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Samuel McCarter, *Art*

B.A., North Texas State University; M.A., North Texas State University; Ed.D., North Texas State University. (1975)

Gregory A. McClanahan, *Mathematics*

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Kathryn Axmann McGregor, *Business Education*

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Marion Dowis Mandrell, *Psychology*

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B.A., Oklahoma Baptist University; M.Div., The Southern Baptist Theological Seminary; Th.M., The Southern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary; Further study, The Southern Baptist Theological Seminary, Missouri Baptist Hospital, Central State Hospital, Norton Psychiatric Clinic. (1964)

E. Anne Martin, *Home Economics*

A.A., Anderson College; B.S.H.E., University of Georgia; M.Ed., University of Georgia. (1981)

Mary Elizabeth Martin, *Home Economics and Fashion Merchandising*

B.S., Winthrop College; M.S., Clemson University; Further study, University of Oklahoma, State College of Washington, Taft Fellow. (1958)

Victor Harold Matthews, *History*

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Patrick Parker Mulligan, *History and Political Science*

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Frankie Porter, *Physical Education*

A.A., Montreat-Anderson College; B.A., University of South Carolina; M.A., University of South Carolina. (1976)

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Alexander R. Spainhour*, *Music*

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Paul A. Talmadge*, *Speech*

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Brena Bain Walker, *English*

B.A., Mary-Hardin-Baylor College; M.A., North Texas State University; Ph.D., University of Texas. (1973)

Lawrence E. Webb, *English and Journalism*

B.S., Hardin-Simmons University; M.Div., Southern Baptist Theological Seminary; Further study, University of Maine. (1963-67), (1981)

William Franciscus West, Jr., *English*

A.A., Mars Hill College; B.A., Wake Forest College; Th.M., The Southern Baptist Theological Seminary; M.A., University of Georgia; Further study, University of Louisville, Florida State University. (1963)

Jim D. Whitlow*, *Psychology*

A.A., Anderson College; B.A., Carson Newman College; M.Ed., Ed. S., Ed.D., New Orleans Baptist Theological Seminary. (1975)

Joyce Ann Wood, *History*

B.A., Winthrop College; M.A.T., Winthrop College; Further study: Clemson University, University of South Carolina, USC at Limoges, Fulbright Seminars in Amsterdam.

Margaret Everhart Wooten, *English*

B.A., Wake Forest College; M.A., Appalachian State University. (1969)

Susan Baker Wooten, *Art*

B.A., Oklahoma Baptist University; M.F.A., Clemson University. (1976)

*Part-time instructors.

Administrative Office Staff

Office of the President

Mark L. Hopkins, President; Mary S. Jones, Secretary; Ada P. Meeks, Social Secretary

Office of the Academic Dean

Paul A. Talmadge, Vice President and Academic Dean; Linda T. Clark, Secretary; Gail Bryant, Secretary, Music Department; Sandra Murdock, Faculty Secretary

Office of the Assistant Academic Dean and Registrar — C. Richard Roberts, Assistant Academic Dean and Registrar; Marguerite Mitchum, Academic Records Clerk; Linda Wilson, Data Entry Clerk

Office of Special Programs — Robert Richardson, Director of Special Programs; Bobby Beville, Recreation Coordinator; Carolyn Gabbard, Secretary

Office of Admissions — Phillip A. Nall, Director of Admissions; Lee Easley Harris, Admissions Counselor; Bobby Beville, Admissions Counselor; Ricky Wright, Admissions Counselor; Angela Walker, Admissions Counselor; Bobbie Snipes, Secretary; Joni Cox, Clerk

Office of Financial Aid — James Owens, Director of Student Financial Aid; Lynda Sayer, Assistant Director of Student Financial Aid; Marilyn Walker, Job Placement Officer; Ola W. Gray, Receptionist and Secretary

Library — Annie Frances Blackman, Librarian; Brenda N. DuBose, Assistant Librarian; Barbara M. Garrison, Library Assistant; Frances Welborn, Library Assistant; Dora Hancock, Library Assistant

Coordinator of Institutional Computing — Randall T. Dill

Office of the Vice President for Business Affairs

B.J. Taylor, Vice President for Business Affairs; Cecil Mitchum, Assistant to the Vice President; Gerri Ifkovits, Secretary

Business Office — Sherry Smith, Business Office Supervisor; Lynda Graham, Assistant Bookkeeper; Mae King, Cashier

Bookstore — Betty L. West, Manager; Cathy Hutchinson, Assistant Manager

Switchboard — Sara Cox Westmoreland, PBX Operator

Maintenance and Housekeeping Staff — Olin S. Padgett, Director of the Physical Plant; Maintenance: Johnny Fleming, Foreman, Buildings and Grounds; Dennis McKee, Foreman, Mechanical and Electrical; Johnny Hodges, Foreman, Custodial Services; Barry Anderson, Jess Dean, Cliff Dutton, Ernie Edwards, Dale Erb., Sr., Gregory Lomax, Donnie Martin, Marvin Rada, Housekeeping; Katherine Crosby; Rosa Lee Earle; Carrie Lou Freeman; Elizabeth McDavid; Gail Malamphy; Shirley Strickland.

Food Service — Mike Bellefeuil, ARA Food Service Manager

Office of Student Development

Richard H. Franklin, Vice President for Student Development; Carol O. Willis, Assistant Vice President for Student Development and Director of Residential Living; Hugh Weeks, Assistant Director of Residential Living; Eunice M. Thorne, Secretary

Athletics — John Edwards, Jr., Director of Athletics, Men's Basketball Coach; Frankie Porter, Director of Women's Athletics, Women's Basketball Coach; Jim Boykin, Men's Tennis Coach, Intramural Director; Bobby Beville, Baseball Coach; Ricky Wright, Soccer Coach, Softball Coach; Dan Edwards, Assistant Men's Basketball Coach; Pat Edwards, Women's Tennis Coach, Assistant Women's Basketball Coach; Phil Garner, Wrestling Coach.

Chaplain's Office — Sanford Kidd, Chaplain and Director of Campus Ministries; Dawn McKenzie, Secretary

Counseling Center — Jim Whitlow, Director; Mitzi Winesett, Coordinator of Career Planning and Placement

Health Service — Karen Morgan, Health Center Nurse
Student Activities — Susan Coleman, Director of Student Activities
Post Office — Post Mistress

Office of Development and Communications

Walter E. Dahlgren, Vice President for Development; Elizabeth G. McClellan, Director of Alumni Giving and Affairs; Jovanna Johnson, Alumni Coordinator; John M. Willis, Director of Communications; Karen E. Ethridge, News Writer; Lucile R. Rogers, Secretary.

Printing and Mailing — Martha G. Powell, Printing-Addressograph-Mailing;
Pat Stegall, I.B.M. Secretary



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Notes

Notes

Notes

Computer Science

The following course listings are a suggested curriculum for two years at Anderson College. This curriculum is designed for those students who are planning to graduate from Anderson College and then transfer to a four year institution.

FRESHMAN YEAR

First Semester

English 101* ✓
Math 221* ✓
Computer Science 101
Religion 101
Economics 201 ✓

Second Semester

English 102 ✓
Math 222
Computer Science 110 ✓
Religion 102
Sociology 201 ✓

SOPHOMORE YEAR

First Semester

English 201 ✓
Computer Science 210
Science** ✓
Accounting 201 ✓
Math 241
Physical Education ✓

Second Semester

English 202 ✓
Computer Science 220***
Science ✓
Psychology 101 ✓
History 101 ✓

* These courses are subject to placement tests.

** The science sequence is to be chosen from Chemistry 111 and 112 or Biology 101 and 102 or Physics 201 and 202.

*** C.S. 220 not to be offered until 1984-85 academic year.

Addition to the Faculty

(page 88)

N. Denise Stevenson, *Theatre and Communications*

B.A., Oklahoma State University; M.A. Oklahoma State University. (1983)

John Trice*, *Computer Science*

B.S., Clemson University; M.S. Clemson University. (1983)

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